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AUDITOR GENERAL

STATE OF ARIZONA
OFFICE OF THE
AUDITOR GENERAL

MELANIE M. CHESNEY
DEPUTY AUDITOR GENERAL

November 14, 2017

The Honorable Bob Worsley, Chair
Joint Legislative Audit Committee

The Honorable Anthony Kern, Vice Chair
Joint Legislative Audit Committee

Dear Senator Worsley and Representative Kern:

Our Office has recently completed a 24-month followup of the Santa Cruz Valley Unified School District's implementation status for the 8 audit recommendations presented in the performance audit report released in September 2015. As the enclosed grid indicates, all of the recommendations have been implemented.

Unless otherwise directed by the Joint Legislative Audit Committee, this report concludes our follow-up work on the District's efforts to implement the recommendations resulting from the September 2015 performance audit.

Sincerely,

Vicki Hanson
Director, Division of School Audits

VH:bh
Enclosure

cc: Mr. David Verdugo, Superintendent
Governing Board
Santa Cruz Valley Unified School District

SANTA CRUZ VALLEY UNIFIED SCHOOL DISTRICT

Auditor General Performance Audit Report Issued September 2015 24-Month Follow-Up Report

Recommendation	Status/Additional Explanation
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FINDING 1: Inadequate computer controls increased risk of errors and fraud

1. The District should implement and enforce stronger password requirements related to length, complexity, and expiration.	Implemented at 24 months
2. The District should limit employees' access to only those accounting system functions needed to perform their work to ensure that no single employee can complete transactions without an independent review.	Implemented at 12 months
3. The District should eliminate or minimize generic user accounts for its network and critical systems and properly control any generic accounts that are considered necessary by disabling them when not in use.	Implemented at 24 months
4. The District should promptly remove employee computer network access upon termination of employment.	Implemented at 6 months
5. The District should develop a method to ensure that security incidents are detected in a timely fashion.	Implemented at 6 months
6. The District should create a formal IT disaster recovery plan and test it periodically to identify and remedy deficiencies.	Implemented at 18 months

OTHER FINDING 1: Interest charges incurred because of partial payments

1. The District should ensure that it pays credit card balances in full each billing cycle to avoid interest charges.	Implemented at 12 months
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OTHER FINDING 2: District did not accurately report its costs

1. The District should classify all transactions in accordance with the Uniform Chart of Accounts for school districts	Implemented at 6 months
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