



COMPREHENSIVE ANNUAL FINANCIAL REPORT

Fiscal Year Ended June 30, 2003

Finance and Administrative Services

Dr. John A. Roberts Vice Chancellor for Finance and Administrative Services, Interim through 8/29/03

Financial Operations

Jacalyn A. Askin, CGFM Assistant Vice Chancellor for Financial Operations

Accounting and Financial Reporting

Dian L. Moore, CGFM Director of Financial Operations

> Kimberly S. Decker Advanced Fiscal Analyst

> Joan Hood, CPA Advanced Fiscal Analyst

> Stacy D. Lauver Advanced Fiscal Analyst

> Charlene McConnell Advanced Fiscal Analyst

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PimaCountyCommunityCollegeDistrict 4905D East Broadway Boulevard

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District Office

Office of the Vice Chancellor for Finance and Administrative Services 4905D East Broadway Boulevard Tucson, Arizona 85709-1200 Telephone (520) 206-4519 Fax (520) 206-4882



October 31, 2003

The Governing Board of Pima County Community College District

The Comprehensive Annual Financial Report (CAFR) of the Pima County Community College District (the "College"), Tucson, Arizona for the fiscal year ended June 30, 2003, is hereby submitted.

Responsibility for both the accuracy of the data, and the completeness and fairness of the presentation, including all disclosures, rests with the College. To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the College. All disclosures necessary to enable the reader to gain an understanding of the College's financial activities have been included.

The CAFR is presented in three sections: introductory, financial and statistical. The introductory section includes this transmittal letter, a list of principal officers and the College's organization chart. The financial section includes management's discussion and analysis, the basic financial statements and notes to financial statements, as well as the independent auditors' report on the financial statements. The statistical section includes selected unaudited financial and demographic information, generally presented on a multi-year basis. Management's discussion and analysis, which begins on page 16, includes a narrative introduction, overview and analysis of the College's financial position as of June 30, 2003.

Reporting Entity

The College is an independent reporting entity within the criteria established by generally accepted accounting principles and the Governmental Accounting Standards Board (GASB). Although the College shares the same geographic boundaries with Pima County, the College solely exercises financial accountability over all activities related to public community college education in Pima County. In accordance with GASB Statement No. 14, the financial reporting entity consists of a primary reporting entity and its component units. The College is a primary government because it is a special purpose political subdivision that has a separately elected governing body, is legally separate and is fiscally independent of other state and local governments. There are no component units combined with the College for financial statement presentation purposes and the College is not included in any other governmental financial reporting entity.

The Pima County Community College Foundation, Inc. is controlled by a separate board of directors and is not included in the financial statements of the College.

History

The voters of Pima County established Pima County Community College District, known originally as Pima County Junior College District, in 1966 under the provisions of legislation enacted by the Arizona State Legislature in 1960. The first governing board was elected in 1967 concurrent with the approval of a \$5.9 million general obligation bond issue for the first College facilities. The name of the College was changed in 1972.

Classes were first offered in the fall of 1970 utilizing temporary quarters. The original West Campus facility on Anklam Road west of I-10 was first occupied in January 1971. The West Campus provides a wide range of courses in general education, university transfer, occupational and developmental courses. The Downtown Campus was opened in 1974 at Stone and Speedway to serve the central city area. The Downtown Campus offers a balance of developmental, transfer and occupational courses and has developed innovative ways of instruction including supervised, individualized instruction with video lessons.

Classes were first offered at the East Education Center in 1976 in rented facilities. The current East Campus facility, just east of Davis-Monthan Air Force Base, was opened in 1981 and substantially expanded in 1989. The East Campus offers general education, university transfer and developmental courses, as well as selected occupational programs. The Education Center-South was opened in 1986 to serve the south and southwest area residents in leased space and became the comprehensive Desert Vista Campus located in a facility near Interstate 19 and Valencia Road in June of 1993. The Desert Vista Campus offers a wide range of courses, including university transfer, occupational, developmental and general education.

The Community Campus opened the campus near St. Mary's Road and Interstate 10 in January of 1997. Community Campus classes also meet at more than 145 facilities throughout southern Arizona, including the Northeast Community Learning Center, Davis-Monthan Air Force Base, and at various public facilities in greater Tucson, Green Valley and Sells. The Community Campus provides a wide range of courses developed to meet the diverse needs of the greater Tucson community as defined by its residents and local businesses. Pima College Adult Education (PCAE, formerly Pima County Adult Education) became part of the Community Campus on July 1, 2000.

The College opened the new Northwest Campus located on Shannon Road between Ina and Magee in July 2003. The Northwest Campus offers general education, university transfer and developmental courses, as well as selected occupational programs.

Organization and Administration

The College is governed by the Governing Board of the College (the "Governing Board"). The Governing Board is comprised of five members, with each member elected from one of the five precincts of the College District. These members are elected for six-year terms on a staggered basis. The administrative staff of the College is responsible for the operation and administration of all College functions.

Significant management changes occurred during fiscal year 2002/03 including the appointment of Dr. Roy Flores as Chancellor effective in March 2003 and Louis Albert joining the College as president of West Campus (the largest campus) in June 2003. On September 2, 2003, Janice M. Stroh was appointed as Vice Chancellor of Finance and Administrative Services.

Service Area

Pima County, Arizona (the "County") is located in the southern portion of Arizona, with a section of its boundary bordering Mexico. The boundaries of the County encompass an area of approximately 9,240 square miles. Organized in 1864 by the Arizona Territorial Legislature as one of the State's four original counties, the County is today the second most populous county in Arizona. Approximately 60% of the County's population resides in Tucson, the County seat of government and southern Arizona's largest city. As a walled outpost of New Spain, the Presidio of Tucson was established and garrisoned by the Spanish Army until 1822. Jurisdiction was then assumed by Mexico and later, as a result of the Gadsden Purchase of 1854, the entire region became a territory of the United States.

The City of Tucson is the economic and transportation center of the County, as well as southern Arizona. Interstates 10 and 19, as well as State Highways 77 and 86 traverse the City. Tucson is situated on Interstate 10 that connects Tucson with Phoenix to the north and Los Angeles to the west and New Mexico and Texas to the east. Interstate 19 provides access to Nogales and Mexico to the south, while State Highway 86 connects with a direct route to the Gulf of California vacation areas. The main line of Union Pacific Railroad extends across Tucson to the eastern portion of the County. Tucson International Airport, located approximately 20 minutes from Tucson's downtown business area, provides local, regional, national and international air service through several airlines. The airport has a 12,000-ft. lighted, paved major runway and a 7,500-ft. paved secondary runway, both of which can accommodate all major types of carriers. Greyhound bus lines also serve the County.

The economy of the County is based on a variety of service industries, as well as government employment (which includes public education), wholesale and retail trade, manufacturing, construction and tourism. Figures from the Arizona Department of Economic Security indicate that 403,300 persons were employed in the County in July of 2003. The employment level in the County for July 2002 was 386,300.

Economic Condition and Outlook

Pima County's economic condition was slowly improving during fiscal year 2002/03. Employment trends were mostly positive with job growth increasing only slightly during the year, while the unemployment rate remained low at 4.5 percent at June 30, 2003. Other measures of economic activity were also mixed during the fiscal year. Retail sales increased by only .9 percent, while total housing sales increased by 18.2 percent over 2002 and airline passenger traffic at Tucson International Airport increased by 3.3 percent for July 2003 over July 2002.

During the balance of 2003, the County economy should continue to see slow but steady growth compared to the fourth quarter of calendar year 2002. For the 2003 calendar year, employment is expected to increase by 1.5 percent, personal income is projected to increase by 3.6 percent and retail sales by 3.4 percent. Gains for 2004 are expected to be 3.7 percent for employment, 5.7 for personal income and 3.7 percent for retail sales.

Based on recent economic information, prepared by the University of Arizona's Economic and Business Research Program, employment data show that we have entered the expansion phase of the new business cycle and that the Arizona economy will strengthen in the coming months.

Major Program Initiatives

Northwest Campus Opening

Construction was completed on the new Northwest Campus and the campus opened for business in July 2003. Enrollments for the fall semester were 20% higher than projected.

Educational Master Plan

The Educational Master Plan was reviewed and updated in accordance with the regular five-year review cycle. This plan will be used as input for the strategic planning process described below.

Information Technology Master Plan

A master plan for information technology was prepared in conjunction with the Technology Steering Committee. The plan will be incorporated into the strategic planning process described below.

Future Program Initiatives

Strategic Planning Process

The College has begun a comprehensive strategic planning process. A college-wide committee has been formed to review the College's mission, vision and values statements, to set strategic goals and to identify initiatives necessary to move toward the goals. This committee began meeting in August 2003 and plans to conclude the initial phase of the process in the spring of 2004. This process will integrate capital budgeting and future technology directions. The committee is comprised of administrators, faculty and staff and will consider input from city and county officials, selected experts and community members.

Financial Information

The College Finance Office is responsible for establishing and maintaining a system of internal control designed to ensure that the assets of the College are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable assurance that these objectives are met. We believe that the College's internal controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

The College's Internal Auditor periodically reviews, reports on and recommends improvements for internal controls in all operational and financial areas of the College. This position reports directly to the Chancellor.

Budgetary Controls

The College maintains budgetary controls and budget transfer restrictions by program (function) and account. The objective of these budgetary controls is to ensure compliance with the annual budget adopted by the Governing Board. The legal level of budgetary control is by summary program.

The College submits a report of the College's adopted budget to the State. The College also demonstrates compliance by issuance of an annual budgeted expenditure limitation report that is audited by the Auditor General.

The College also maintains an encumbrance system as another way of establishing budgetary control. Open encumbrances are eliminated for year-end reporting.

College Functions

As a political subdivision of the State of Arizona, the College exercises direct tax levy authority for the generation of revenues for operating, capital equipment and debt retirement purposes. The Governing Board sets tuition levels for the College. State appropriations are received on a quarterly basis.

Cash Management

The College is governed by the Arizona Revised Statutes relating to the investment of idle funds. The responsibility for such investments is entrusted to the Governing Board and facilitated through the finance office.

College funds are deposited with a local financial institution. Amounts that are not needed for current operations are invested in the Local Government Investment Pool (LGIP) and in federal agency securities. Proceeds from the general obligation bonds were deposited in a repurchase agreement through July 2003 and were subsequently deposited in the LGIP.

Risk Management

The College maintains a full complement of insurance coverage. Liability coverage is carried on a broad basis, including errors and omissions and "wrongful acts" coverage, and is maintained with policy limits in excess of \$10,000,000. Property coverage is maintained on a replacement value basis in accordance with an agreed upon schedule of values. Additional coverage includes auto fleet liability, crime and fidelity coverage, boiler and machinery insurance and workers' compensation. The College also maintains medical malpractice insurance covering students engaged in training in the health related professions.

College staff includes a full time employee dedicated to the risk management function, which endeavors to minimize the cost of funding risks through the competitive procurement of insurance and the implementation of safety and loss control programs.

Independent Audit

The annual financial audit is conducted by the Office of the Auditor General for the State of Arizona. Tests are made to determine whether the financial statements are free of material misstatement, as well as to comply with Arizona Revised Statutes that require an annual audit of the College's financial statements. The Auditor General's Independent Auditors' Report is included in this document. The College received an unqualified opinion.

Certificate of Achievement

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Pima County Community College District for its comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2002. This was the eleventh consecutive year that the College has achieved this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized CAFR. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current CAFR continues to conform to the Certificate of Achievement program requirements and we are submitting it to GFOA to determine its eligibility for another certificate.

Acknowledgements

The preparation of this report could not be accomplished without the efficient and dedicated efforts of the Accounting and Financial Reporting Division of the Financial Operations Department. We would like to express our appreciation to all those who assisted in and contributed to the preparation of this report.

Respectfully submitted,

Janice M. Stroh Vice Chancellor, Finance and Administrative Services Dian L. Moore Director of Financial Operations

Certificate of Achievement for Excellence in Financial Reporting

Presented to

Pima County Community College District, Arizona

For its Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2002

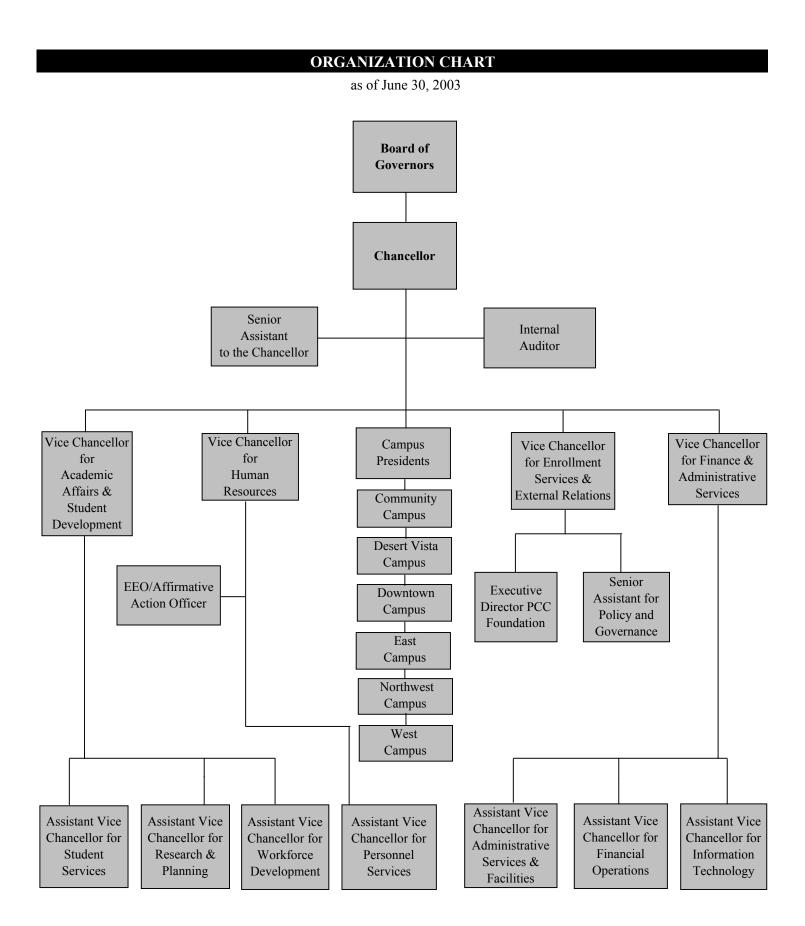
A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



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President

Executive Director



List of Principal Officers

As of June 30, 2003

Pima County Community College District

Governing Board Members

Scott A. Stewart, *Chairman, District 4* Brenda B. Even, *Secretary, District 1* Richard G. Fimbres, *Member, District 2* Sherryn S. Marshall, *Member, District 3* Marty Cortez, *Member, District 5*

List of Principal Officers

College Administration

Roy Flores, Chancellor

Richard Duran, Vice Chancellor, Academic Affairs and Student Development John Gabusi, Vice Chancellor, Enrollment Services and External Relations John A. Roberts, Vice Chancellor, Finance and Administrative Services, Interim Charlotte A. Fugett, Vice Chancellor, Human Resources

Paul F. Smith, Assistant Vice Chancellor, Administrative Services and Facilities Jacalyn A. Askin, Assistant Vice Chancellor, Financial Operations Ann M. Strine, Assistant Vice Chancellor, Information Technology Jack Redavid, Assistant Vice Chancellor, Personnel Services
Philip J. Silvers, Assistant Vice Chancellor, Research and Planning Eleanor M. Brown, Assistant Vice Chancellor, Student Services Vacant, Assistant Vice Chancellor, Workforce Development

Campus Administration

Jana B. Kooi, President, Community Campus Miguel A. Palacios, President, Desert Vista Campus Noelia Vela, President, Downtown Campus Mary E. Retterer, President, East Campus Angela Zerdavis, Interim President, Northwest Campus Louis S. Albert, President, West Campus





STATE OF ARIZONA OFFICE OF THE AUDITOR GENERAL

WILLIAM THOMSON DEPUTY AUDITOR GENERAL

Independent Auditors' Report

Members of the Arizona State Legislature

DEBRA K. DAVENPORT, CPA AUDITOR GENERAL

The Governing Board of Pima County Community College District

We have audited the accompanying basic financial statements of Pima County Community College District as of and for the year ended June 30, 2003, as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of Pima County Community College District as of June 30, 2003, and the changes in financial position and cash flows of the District for the year then ended in conformity with U.S. generally accepted accounting principles.

The Management's Discussion and Analysis on pages 16 through 22 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

The information included in the introductory and statistical sections listed in the table of contents has not been subjected to the auditing procedures applied in our audit of the basic financial statements and, accordingly, we express no opinion on such information.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2003, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Debbie Davenport Auditor General

October 31, 2003

This section of Pima County Community College District's (the College's) Comprehensive Annual Financial Report presents management's discussion and analysis of the College's financial activity for the fiscal year ended June 30, 2003. Please read it in conjunction with the transmittal letter on page 5 and the financial statements and accompanying notes, which begin on page 23.

Basic Financial Statements

The College's annual financial statements are presented in accordance with the Government Accounting Standards Board (GASB) Statement No. 34, "Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments" and Statement No. 35, "Basic Financial Statements—and Management's Discussion and Analysis— for Public Colleges and Universities." These statements allow for the presentation in a consolidated, single-column, entity-wide format. This format is similar to the type of financial statements typical of a business enterprise or a not-for-profit organization.

The Statement of Net Assets presents the financial position of the College as of June 30, 2003. It reflects the various assets owned or controlled by the College, the related liabilities and other obligations and the various categories of net assets. Net assets is an accounting concept similar to retained earnings and consists of total assets less total liabilities.

The Statement of Revenues, Expenses and Changes in Net Assets presents the results of operations for the fiscal year ended June 30, 2003. It reflects the various revenues and expenses, both operating and nonoperating, reconciling the beginning of the year net assets amount to the end of the year net assets amount shown on the Statement of Net Assets described above.

The Statement of Cash Flows presents the cash inflows and outflows for the fiscal year ended June 30, 2003. Cash flows are segregated by type and activity into the following categories: operating activities, noncapital financing activities, capital and related financing activities and investing activities. Cash flows from operating activities are reconciled to operating income/loss on the Statement of Revenues, Expenses and Changes in Net Assets described above.

Condensed Financial Information

Statement of Net Assets As of June 30

	<u>2003</u>	<u>2002</u>	<u>% Change</u>
Assets			
Current Assets	\$ 66,030,897	\$ 33,446,139	97.4%
Noncurrent Assets – Restricted	11,277,244	48,444,602	-76.7%
Capital Assets, net	156,022,044	145,373,134	7.3%
Other Noncurrent Assets	3,336,025	10,094,743	-67.0%
Total Assets	236,666,210	237,358,618	-0.3%
<u>Liabilities</u>			
Current Liabilities	17,376,463	16,703,812	4.0%
Noncurrent Liabilities	109,378,901	124,130,792	-11.9%
Total Liabilities	126,755,364	140,834,604	-10.0%
<u>Net Assets</u>			
Invested in Capital Assets (net of related debt)	53,913,435	47,685,475	13.1%
Restricted Net Assets	5,749,021	24,845,524	-76.9%
Unrestricted Net Assets	50,248,390	23,993,015	109.4%
Total Net Assets	\$109,910,846	\$ 96,524,014	13.9%

The College's overall financial position improved in fiscal year 2003. Total assets decreased slightly while total liabilities decreased by \$14.1 million, due to retirement of long-term debt. Total net assets increased by \$13.4 million with the largest increase in unrestricted net assets.

For 2003, current assets are approximately 3.8 times the amount of current liabilities. In comparing the two years, current assets increased by \$32.6 million and noncurrent assets – restricted decreased by \$37.2 million primarily due to a determination that funds remaining after the completion of capital projects were not subject to external restrictions. Capital assets increased by \$10.6 million primarily due to the completion of capital projects. Other noncurrent assets decreased by \$6.8 million primarily due to scheduled retirement of long term debt.

	<u>2003</u>	<u>2002</u>	<u>% Change</u>
Operating Revenues			
Tuition and Fees (net of allowances)	\$ 20,091,395	\$ 19,160,870	4.9%
Grants and Contracts	32,390,121	28,872,106	12.2%
Other Operating Revenues	2,206,752	2,449,472	-9.9%
Total Operating Revenues	54,688,268	50,482,448	8.3%
Total Operating Expenses	128,253,889	122,807,969	4.4%
Operating Loss	(73,565,621)	(72,325,521)	1.7%
Nonoperating Revenues (Expenses)			
Property Taxes	70,962,776	67,273,353	5.5%
State Appropriations	18,125,700	19,465,800	-6.9%
Investment Income	1,458,859	3,907,035	-62.7%
Other Nonoperating Revenues	2,276,769	2,100,008	8.4%
Interest on Capital Asset-Related Debt	(5,780,427)	(6,443,178)	-10.3%
Loss on Capital Asset Disposal	(2,923,462)	(773,247)	278.1%
Other Nonoperating Expenses	(84,520)	(43,035)	96.4%
Net Nonoperating Revenues	84,035,695	85,486,736	-1.7%
Capital Appropriations, Gifts and Grants	2,916,758	2,876,926	1.4%
Increase in Net Assets	13,386,832	16,038,141	-16.5%
Net Assets, beginning of year	96,524,014	80,485,873	19.9%
Net Assets, end of year	\$ 109,910,846	\$ 96,524,014	13.9%

Statement of Revenues, Expenses and Changes in Net Assets For the Two Fiscal Years Ended June 30

Total operating revenues increased in 2003 by \$4.2 million due to increased tuition rates and enrollment increases and increases in grants and contracts.

Total operating expenses increased in 2003 by \$5.4 million with the most significant increases in the categories of instruction, academic support and student financial aid, primarily due to increased enrollment. Depreciation increased due to the addition of new depreciable capital assets. These increases were offset by decreases in operation and maintenance of plant and auxiliary enterprises.

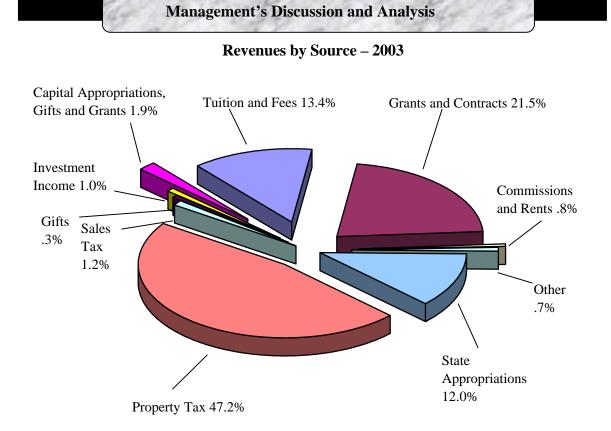
Net nonoperating revenues for 2003 decreased by \$1.5 million with the largest decreases occurring in state appropriations, investment income and an increase in loss on capital asset disposal. These decreases were partially offset by an increase in property taxes for 2003 and a decrease in interest expense on capital asset-related debt.

The resulting increase in net assets for 2003 was \$13.4 million

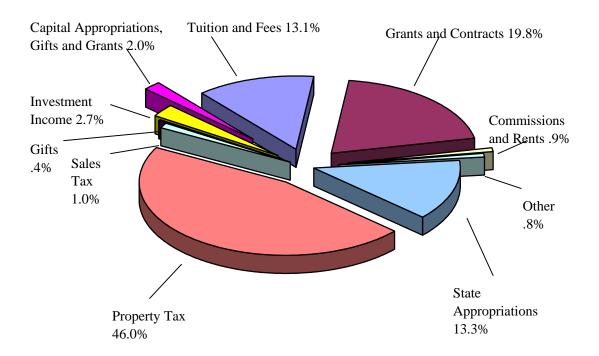
The following schedule presents a summary of revenues for the two fiscal years ended June 30.

	<u>2003</u>	<u>2002</u>	<u>% Change</u>
Operating Revenues			
Tuition and Fees (net of allowances)	\$ 20,091,395	\$ 19,160,870	4.9%
Grants and Contracts	32,390,121	28,872,106	12.2%
Commissions and Rents	1,141,535	1,253,423	-8.9%
Other Operating Revenues	1,065,217	1,196,049	-10.9%
Total Operating Revenues	54,688,268	50,482,448	8.3%
Nonoperating Revenues			
State Appropriations	18,125,700	19,465,800	-6.9%
Property Taxes	70,962,776	67,273,353	5.5%
Share of State Sales Tax	1,769,777	1,486,719	19.0%
Gifts	506,992	613,289	-17.3%
Investment Income	1,458,859	3,907,035	-62.7%
Total Nonoperating Revenues	92,824,104	92,746,196	0.1%
Capital Appropriations	2,654,800	2,710,200	-2.0%
Capital Gifts and Grants	261,958	166,726	57.1%
Total Revenues	\$150,429,130	\$146,105,570	3.0%

Tuition and fees increased by \$.9 million due to a change in the tuition rate per credit hour from \$36.50 to \$39.00 and an increase in enrollment of over 8.3%. Grants and contracts increased by \$3.5 million primarily due to increased Pell Grants for students. State appropriations decreased by \$1.3 million and capital appropriations decreased slightly due to reductions in funding by the State Legislature. Property taxes increased by \$3.7 million due to increased tax levies for operations and maintenance and scheduled debt retirement. Investment income decreased by \$2.4 million due to lower interest rates and an investment loss associated with the State's Local Government Investment Pool (LGIP).



Revenues by Source – 2002



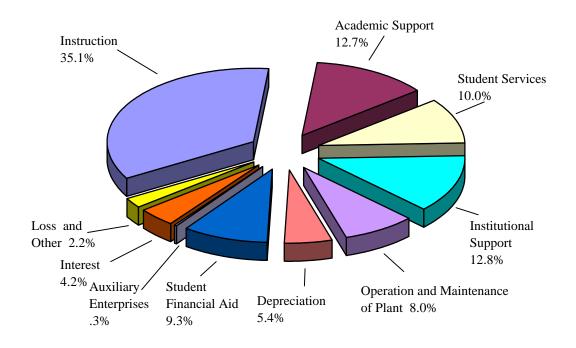
	<u>2003</u>	<u>2002</u>	<u>% Change</u>
Operating Expenses			
Educational and General			
Instruction	\$ 48,086,490	\$ 46,110,240	4.3%
Academic Support	17,429,871	16,194,068	7.6%
Student Services	13,714,265	13,491,171	1.7%
Institutional Support	17,603,225	17,451,004	0.9%
Operation and Maintenance of Plant	10,950,863	11,776,256	-7.0%
Student Financial Aid	12,718,827	11,538,248	10.2%
Auxiliary Enterprises	404,040	749,955	-46.1%
Depreciation	7,346,308	5,497,027	33.6%
Total Operating Expenses	128,253,889	122,807,969	4.4%
Nonoperating Expenses			
Interest on Capital Asset-Related Debt	5,780,427	6,443,178	-10.3%
Loss on Capital Asset Disposal	2,923,462	773,247	278.1%
Other Nonoperating Expenses	84,520	43,035	96.4%
Total Nonoperating Expenses	8,788,409	7,259,460	21.1%
Total Expenses	\$137,042,298	\$130,067,429	5.4%

The following schedule presents a summary of expenses for the two fiscal years ended June 30.

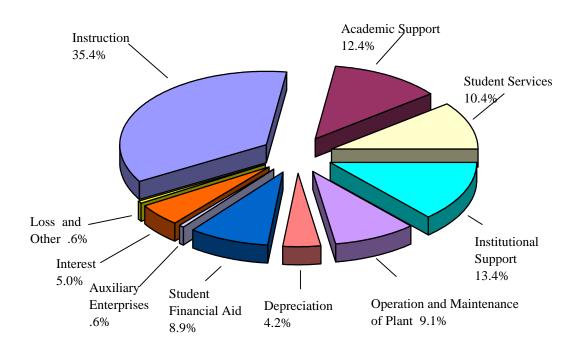
Operating expenses in 2003 for instruction and academic support increased by \$2.0 million and \$1.2 million, respectively, primarily due to salary increases averaging 3.5% for employees which were approved in the 2002/03 budget process by the Board of Governors. Operation and maintenance of plant expenses decreased by \$.8 million due to lower maintenance and utility costs in newly remodeled facilities. Student financial aid increased by \$1.2 million primarily due to increases in Pell Grants to students. Auxiliary enterprises expenses decreased by \$.3 million due to reductions in hospitality expenses, elimination of expenses for rental activities and lower expenditures for athletics, all primarily due to additions to capital assets including buildings and equipment which were funded through bond financed capital projects.

Nonoperating expenses in 2003 for interest on capital asset-related debt decreased by \$.7 million due to reduced outstanding long-term debt. Loss on capital asset disposal increased by \$2.2 million due to the elimination of temporary buildings and other obsolete facilities that were replaced by new buildings through capital projects. Overall, total expenses increased from 2002 by almost \$7 million.





Expenses by Category - 2002



Capital Assets

Below is a summary of the capital assets, net of depreciation, as of June 30.

	<u>2003</u>	<u>2002</u>	<u>% Change</u>
<u>Capital Assets</u>			
Land	\$ 13,405,929	\$ 12,634,998	6.1%
Construction in Progress	20,411,328	44,101,256	-53.7%
Buildings and Improvements	114,275,816	80,865,953	41.3%
Equipment	4,357,756	4,599,784	-5.3%
Leasehold Improvements	2,370,638	2,295,208	3.3%
Library Books	1,200,577	875,935	37.1%
Total Capital Assets	\$156,022,044	\$145,373,134	7.3%

During the fiscal year ended June 30, 2003, several major construction projects were completed, including renovations and new construction at the Downtown Campus, East Campus and West Campus. This resulted in a substantial increase in buildings and improvements and a decrease in construction in progress. Land increased due to land improvements for a sports practice field at East Campus. In addition, a new library collection was purchased for the Northwest Campus, resulting in an increase in library books. The estimated costs to complete open construction projects at June 30, 2003 were \$10,421,671. See Note 3 on page 31 for additional detail on capital asset activity.

Long-Term Debt

At June 30, 2003, the College had eight debt issues outstanding. These issues included three general obligation bond issues for \$89,115,000, one refunding general obligation issue for \$5,100,000, one revenue bond issue for \$715,000, one refunding revenue bond issue for \$3,755,000, one pledged revenue refunding obligations issue for \$6,870,000 and one certificates of ownership of supplemental interest issue for \$725,000. One installment purchase contract payable is outstanding for \$109,402. Total long-term debt at June 30, 2003, is \$106,389,402. The refunding general obligation issue and the certificates of ownership of supplemental interest issue were issued during the fiscal year. See Note 4 on page 31 for further details on the long-term debt.

Current Economic Conditions

For the year ended June 30, 2003, the economic conditions in Pima County were slowly improving, and the demand from the community for educational services remained high. Full-time student equivalent enrollment (FTSE) increased by 8.3% during the year and continued increases in enrollment are projected for the coming year.

The College increased the tuition rate from \$36.50 per credit hour to \$39 per credit hour for the fall 2002 term. Expenditure budget reductions were implemented to offset decreased State appropriations. Other initiatives were implemented to increase efficiency and reduce costs. As a result of these efforts, the College maintained its financial position and net assets increased from the previous year.

Current Factors Having Probable Future Financial Significance

The State of Arizona continues to experience revenue shortfalls that may have an impact on the State appropriations to the College in future years. During the 2002/03 fiscal year, state appropriations to the College for operations and maintenance were reduced by \$1,340,100 or approximately 6.9%. Contingency plans are being developed to prepare for the effect of future funding reductions by the State.

Basic Financial Statements

Statement of Net Assets

As of June 30, 2003

ASSETS	
Current Assets	
Cash and Cash Equivalents	\$ 54,351,122
Short-term Investments	4,159,292
Receivables	
Property Taxes (less allowances of \$403,000)	2,900,106
Accounts (less allowance of \$420,200)	1,559,589
Government Grants and Contracts	607,725
Student Loans, current portion	248,453
Other (less allowance of \$24,230)	1,999,472
Inventories	110,150
Prepaid Expenses	94,988
Total Current Assets	66,030,897
Noncurrent Assets	
Restricted Cash and Cash Equivalents	9,687,057
Restricted Construction Contract Retention Investments	1,590,187
Student Loans Receivable (less allowance of \$686,670)	1,161,128
Other Long-term Investments	2,174,897
Capital Assets	
Land and Improvements	13,405,929
Construction in Progress	20,411,328
Buildings and Improvements (net of depreciation)	114,275,816
Equipment (net of depreciation)	4,357,756
Leasehold Improvements (net of depreciation)	2,370,638
Library Books (net of depreciation)	1,200,577
Total Noncurrent Assets	170,635,313
Total Assets	236,666,210
LIABILITIES	
Current Liabilities	
Accrued Payroll and Employee Benefits	4,186,806
Accounts Payable and Accrued Liabilities	5,482,173
Deposits Held in Custody for Others	312,810
Deferred Revenue	2,268,550
Current Portion of Long-term Liabilities	5,126,124
Total Current Liabilities	17,376,463
Noncurrent Liabilities	
Construction Contract Retentions Payable	1,590,187
Deferred Revenue	334,487
Long-term Liabilities	107,454,227
Total Noncurrent Liabilities	109,378,901
Total Liabilities	126,755,364
NET ASSETS Invested in Capital Assets (net of related debt)	53,913,435
Restricted for:	55,715,455
Expendable:	
Debt Service	2 006 205
	3,096,307
Grants and Contracts	1,206,927
Nonexpendable: Perkins Loans	1,445,787
Unrestricted	50,248,390
Total Net Assets	\$109,910,846

Statement of Revenues, Expenses and Changes in Net Assets For the Year Ended June 30, 2003

OPERATING REVENUES	
Tuition and Fees (net of scholarship allowances of \$6,777,133)	\$ 20,091,395
Federal Grants and Contracts	23,764,169
State and Local Grants and Contracts	8,625,952
Commissions and Rents	1,141,535
Other Operating Revenues	1,065,217
Total Operating Revenues	54,688,268
OPERATING EXPENSES	
Educational and General	
Instruction	48,086,490
Academic Support	17,429,87
Student Services	13,714,265
Institutional Support	17,603,225
Operation and Maintenance of Plant	10,950,863
Student Financial Aid	12,718,82
Auxiliary Enterprises	404,04
Depreciation	7,346,30
Total Operating Expenses	128,253,88
Operating Loss	(73,565,62)
NONOPERATING REVENUES (EXPENSES)	19 125 70
State Appropriations	18,125,700
Property Taxes Share of State Sales Tax	70,962,770
	1,769,77
Gifts	506,992
Investment Income	1,458,85
Interest on Capital Asset-Related Debt	(5,780,42
Loss on Capital Asset Disposal	(2,923,46
Other Nonoperating Expenses	(84,52
Net Nonoperating Revenues	84,035,69
Income before Other Revenues, Expenses,	
Gains or Losses	10,470,07
Capital Appropriations	2,654,80
Capital Gifts and Grants	261,95
Increase in Net Assets	13,386,83
NIET ACCETC	
NET ASSETS	06 524 01
Net Assets - Beginning of Year Net Assets - End of Year	96,524,01 \$ 109,910,84
Net Assets - End of Tear	\$ 109,910,840

Statement of Cash Flows

For the Year Ended June 30, 2003

CASH FLOWS FROM OPERATING ACTIVITIES	
Tuition and Fees	\$ 21,131,855
Grants and Contracts	32,802,265
Commissions and Rents	1,111,244
Collection of Loans to Students	1,155,445
Other Receipts	663,715
Payments to Suppliers	(23,863,047)
Payments to Employees	(83,725,870)
Loans Issued to Students	(1,876,455
Payments for Scholarships	(11,615,212
Net Cash Used for Operating Activities	(64,216,060)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
State Appropriations	18,125,700
Property Taxes	71,350,158
Share of State Sales Tax	1,769,777
Federal Family Education Loans and Direct Loans Received	20,906,328
Federal Family Education Loans and Direct Loans Disbursed	(20,925,992
Funds Held for Others Received	1,447,756
Funds Held for Others Disbursed	(1,445,170)
Gifts and Grants Received for Other than Capital Purposes	506,992
Net Cash Provided by Noncapital Financing Activities	91,735,549
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIV	VITIES
Capital Appropriations	2,654,800
Purchases of Capital Assets	(20,331,446)
Principal Paid on Capital Debt	(15,682,330
Interest Paid on Capital Debt	(5,714,244
Capital Gifts and Grants Received	77,801
Net Cash Used for Capital and Related Financing Activities	(38,995,419)
CASH FLOWS FROM INVESTING ACTIVITIES	
Proceeds from Sales and Maturities of Investments	4,118,308
Purchases of Investments	(1,547,812
Interest Received on Investments	1,341,170
Net Cash Provided by Investing Activities	3,911,666
Net Decrease in Cash and Cash Equivalents	(7,564,264
Cash and Cash Equivalents - Beginning of Year	71,602,443
Cash and Cash Equivalents - End of Year	\$ 64,038,179
1	, , , , , , , , , , , , , , , , , , , ,

RECONCILIATION OF OPERATING LOSS TO NET CASH USED FOR OPERA	TING ACTIVITIES
Operating Loss	\$ (73,565,621)
Adjustments to Reconcile Operating Loss to Net Cash Used for Operating Activities:	
Depreciation Expense	7,346,308
Changes in Assets and Liabilities:	
Receivables, Net	1,072,214
Inventories	2,812
Prepaid Expenses	(1,808)
Accrued Payroll and Employee Benefits	340,372
Accounts Payable and Accrued Liabilities	(132,423)
Deferred Revenue	698,589
Long-term Liabilities (Compensated Absences Portion)	23,497
Net Cash Used for Operating Activities	\$ (64,216,060)

Non-cash Transactions Not Included in Above Statement:	
Unrealized Change in Fair Value of Investments	\$ (46,930)
Donated Assets	160,732
Disposals of Capital Assets	(2,923,462)
Construction Contract Retentions Repaid	(1,181,991)
Construction Contract Retention Investments Received	1,495,187
Proceeds of Refunding Debt Placed In Escrow	5,855,153

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Pima County Community College District (the College) conform to generally accepted accounting principles (GAAP) applicable to public institutions engaged only in business-type activities adopted by the Governmental Accounting Standards Board (GASB). The College follows Financial Accounting Standards Board (FASB) Statements and Interpretations issued on or before November 30, 1989; Accounting Principles Board Opinions and Accounting Research Bulletins, unless those pronouncements conflict with GASB pronouncements.

Reporting Entity:

The College is a special-purpose government that is governed by a separately elected governing body. It is legally separate and is fiscally independent of other state and local governments. Furthermore, there are no component units combined with the College for financial statement presentation purposes and it is not included in any other governmental reporting entity.

The financial activities of the Pima Community College Foundation, Inc. are not included in the College's financial statements. The Foundation is a nonprofit corporation controlled by a separate Board of Directors. The goals of the Foundation are to advance and assist in the development, growth and operation of the College.

Basis of Presentation and Accounting:

The financial statements include the following:

- A. <u>Statement of Net Assets</u>: provides information about the assets, liabilities and net assets of the College at the end of the year. Assets and liabilities are classified as either current or noncurrent. Net assets are classified into three broad categories: unrestricted, restricted and invested in capital assets (net of related debt).
- B. <u>Statement of Revenues, Expenses and Changes in Net Assets</u>: provides information about the College's financial activities during the year. Revenues and expenses are classified as either operating or nonoperating and all changes in net assets are reported.
- C. <u>Statement of Cash Flows</u>: provides information about the College's sources and uses of cash and cash equivalents during the year. Increases and decreases in cash and cash equivalents are classified as operating, noncapital financing, capital financing or investing.

The financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

Operating revenues are generated from the provision of instructional services (i.e., tuition and grants). Other revenues, such as property taxes and State appropriations, are not generated from operations and are therefore classified as nonoperating revenues. Property taxes are recognized in the year they are levied. State appropriations are recognized as revenue in the year the appropriation is first made available for use. Grants and donations are recognized as revenue when all eligibility requirements imposed by the provider have been met. The College eliminates all internal activity.

It is the College's policy to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.



Cash and Investments:

The College's cash and cash equivalents consist of cash on hand, demand deposits, cash and investments held by the County Treasurer, investments in the State Treasurer's Local Government Investment Pool (LGIP) and highly liquid investments. Nonparticipating interest-earning investment contracts are stated at cost. All other investments are stated at fair value.

Inventories:

The physical plant inventories are valued at cost or estimated cost by specific identification. General stores inventory is valued at cost using the weighted-average method.

Capital Assets:

Capital assets are recorded at cost at the date of acquisition. Donated capital assets are reported at estimated fair value at the date of donation. All capital assets with a cost of \$5,000 or more are capitalized. Interest expense incurred during the construction phase of the College's facilities is capitalized as a cost of plant assets in accordance with generally accepted accounting principles. Assets (except land and improvements and construction in progress) are depreciated using the straight-line method, using one full year's depreciation in the first year and no depreciation in the year of disposition. For purposes of calculating depreciation, buildings and improvements are assigned useful lives of 5 to 40 years, equipment is assigned useful lives of 5 to 7 years and library books are assigned useful lives of 10 years. Leasehold improvements are depreciated over the period of the lease.

Compensated Absences:

Compensated absences consist of annual leave and a calculated amount of sick leave earned by employees based on services already rendered.

Employees may accumulate up to 315 hours of annual leave depending on years of service and employee group classification. Annual leave is accumulated by each employee on a prorated basis, every two weeks. No annual leave in excess of the maximum amount is accumulated by employees. Annual leave balances are paid upon termination. Accordingly, annual leave benefits are accrued as a liability on the financial statements.

Sick leave, providing for ordinary sick pay, is cumulative (up to 1,350 hours) and vests after 10 years of continuous service for regular employees who retire from the College under the provisions of the Arizona State Retirement System. Vested sick leave is payable to College employees upon retirement at a rate of 75% of pay to a maximum of \$100 per day.

An employee who separates from the College because of permanent disability or death shall be paid one hundred percent of his or her then current daily rate of pay for all unused accumulated sick leave (hire date on or after July 1, 1999 and limited to a total amount of \$10,000). Sick leave, except for unvested accumulated sick leave benefits expected to lapse and not result in compensation to employees, is included as a liability on the financial statements.

Scholarship Allowances:

A scholarship allowance is the difference between the stated charge for goods and services provided by the College and the amount that is paid by the student or third parties making payments on behalf of the student. Accordingly, some types of student financial aid such as Pell grants and scholarships awarded by the College are considered to be scholarship allowances. These allowances are netted against tuition and fees revenues in the Statement of Revenues, Expenses and Changes in Net Assets.

Investment Income:

Investment income is comprised of interest, dividends and net changes in the fair value of applicable investments.



Arizona Revised Statutes (A.R.S.) require the College to deposit special tax levies for the College's maintenance and capital outlay with the County Treasurer. Although the College is not required by statute to deposit other public monies for which it has custody with the County Treasurer, it must act as a prudent person dealing with the property of another when making investment decisions about those monies.

Deposits:

At June 30, 2003, the College's total cash on hand was \$27,500. The carrying amount of the College's total cash in bank was \$4,935,896 and the bank balance was \$5,906,033. Of the bank balance, \$154,424 was covered by federal depository insurance and \$5,751,609 was covered by collateral held by the pledging financial institution's agent in the College's name.

Investments:

The College's investments at June 30, 2003, consist of the following:

Investment	nt Fair Value	
U. S. government agency securities	\$	6,334,189
Investment contract (tri-party repurchase agreement)		18,444,110
Investment in State Treasurer's Local Government Investment Pool		36,879,160
Cash and investments held by County Treasurer		755,472
Investments held by trustees		2,996,041
Total	\$	65,408,972

The U.S. government agency securities were held by the College's agent in the College's name. The tri-party repurchase agreement (TPR) is collateralized by U.S. Government obligations held by the tri-party custodian in both the College's and the counterparty's name. The tri-party custodian is not the trust department of, or affiliated with the counterparty.

The College's investment in the State or County Treasurer's investment pool represents a proportionate interest in those pools' portfolios; however, the College's portion is not identified with specific investments and is not subject to custodial credit risk. The State Board of Investment provides oversight for the State Treasurer's pools. The Local Government Investment Pool Advisory Committee provides consultation and advice to the Treasurer. The fair value of a participant's position in the pool approximates the value of that participant's pool shares. No comparable oversight is provided for the County Treasurer's investment pool, and that pool's structure does not provide for shares.

The College's investments held by trustees consisted of money market funds invested in U.S. government obligations held in the trustees' Federal Reserve Bank accounts. These investments are recorded in the College's name in the records of the trustees. The trustees act as both custodial and purchasing agents of investment transactions. Also, the amount of investments held by trustees are uninsured and unregistered, with the securities held by the counterparty in the College's name.

The College also has an investment with a fiscal agent consisting of securities held in lieu of contract retention totaling \$1,590,187 at June 30, 2003. These securities are held by the counterparty in both the College's and contractor's names. The counterparty is acting as an agent for both the College and the contractor.

3. CAPITAL ASSETS

Description	Balance 7/1/2002	Increases	Decreases	Balance 6/30/2003
Land and improvements	\$ 12,634,998	\$ 770,931		\$ 13,405,929
Construction in progress	44,101,256	18,835,528	\$ 42,525,456	20,411,328
Buildings and improvements	115,681,986	38,917,522	4,154,759	150,444,749
Equipment	16,384,437	1,537,561	320,633	17,601,365
Leasehold improvements	2,460,062	125,038	-	2,585,100
Library books	5,053,251	550,902	167,349	5,436,804
Total capital assets	196,315,990	60,737,482	47,168,197	209,885,275
Less accumulated depreciation:				
Buildings and improvements	34,816,033	5,333,162	3,980,262	36,168,933
Equipment	11,784,653	1,737,278	278,322	13,243,609
Leasehold improvements	164,854	49,608		214,462
Library books	4,177,316	226,260	167,349	4,236,227
Total accumulated depreciation	50,942,856	7,346,308	4,425,933	53,863,231
Capital assets, net	\$ 145,373,134	\$ 53,391,174	\$ 42,742,264	\$ 156,022,044

Capital asset activity for the year ended June 30, 2003, was as follows:

The estimated costs to complete open construction projects at June 30, 2003 were \$10,421,671.

4. LONG -TERM LIABILITIES

The following schedule details the College's long-term liability and obligation activity for the year ended June 30, 2003:

	Balance			Balance	Due within
Description	7/1/2002	Additions	Reductions	6/30/2003	one year
Contracts and bonds payable:					
Installment purchase contracts	\$ 318,860		\$ 209,458	\$ 109,402	\$ 109,402
General obligation bonds	107,550,000	\$ 5,100,000	18,435,000	94,215,000	-
Revenue bonds	5,415,000	-	945,000	4,470,000	1,000,000
Certificates of ownership of					
supplemental interest	-	840,000	115,000	725,000	-
Pledged revenue refunding					
obligations	8,070,000	-	1,200,000	6,870,000	1,250,000
Compensated absences payable	6,167,452	3,134,809	3,111,312	6,190,949	2,766,722
Total long-term liabilities	\$ 127,521,312	\$ 9,074,809	\$ 24,015,770	\$ 112,580,351	\$ 5,126,124

Bonds and Pledged Revenue Refunding Obligations Payable and Certificates of Ownership of Supplemental Interest:

The College's bonded debt consists of various issues of general obligation bonds, pledged revenue refunding obligations, revenue bonds and certificates of ownership of supplemental interest. The Series A (1996) and Series B (1999) general obligation bonds maturing on or before July 1, 2006, are noncallable prior to maturity. The Series A and B bonds maturing on or after July 1, 2007, are callable prior to maturity on or after July 1, 2006. The Series C (2001) bonds, the general obligation refunding bonds (2003) and the certificates of ownership of supplemental interest (2003) are noncallable. Revenue bonds are generally callable. The pledged revenue refunding obligations are not subject to redemption prior to their respective maturity dates. On all bonds and obligations, interest is payable semiannually on July 1 and January 1 of each year.

	Outstanding	Interest	
Description	Principal	Rates	
General obligation bonds:			
Buildings and improvements:			
Project of 1995 - Series A (1996)	\$ 16,520,000	5.0 to 7.0%	
Project of 1995 - Series B (1999)	29,225,000	4.5 to 4.7%	
Project of 1995 - Series C (2001)	43,370,000	4.0 to 5.0%	
Refunding Bonds (2003)	5,100,000	1.2%	
Pledged Revenue Refunding Obligations			
(PRROs) 2001	6,870,000	4.0 to 5.0%	
Revenue bonds:			
Project of 1970 - Series A	715,000	7.0 to 7.5%	
Advance refunding:			
Project of 1987 - Series A (1993)	3,755,000	5.1 to 5.5%	
Certificates of Ownership of			
Supplemental Interest (2003)	725,000	1.5%	
Total	\$ 106,280,000		

Bond proceeds were used primarily to pay for acquiring or constructing capital facilities. Certain general obligation and revenue bonds were issued to advance refund previously issued bonds. The College repays general obligation bonds from ad-valorem property taxes. Payment of interest and principal on revenue bonds and PRROs is secured by a pledge of tuition, fees, rents and other operating revenues.

The following schedule details debt service requirements to maturity for the College's bonds and PRROs payable at June 30, 2003:

Year ending	Revenue	e Bonds	General Obli	General Obligation Bonds		PRROs	
June 30:	Principal	Interest	Principal	Interest	Principal	Interest	
2004	\$ 1,000,000	\$ 225,175		\$ 5,302,488	\$ 1,250,000	\$ 301,600	
2005	1,030,000	170,305	\$ 13,430,000	3,943,775	1,300,000	244,100	
2006	1,095,000	111,783	9,110,000	3,505,300	1,370,000	177,350	
2007	865,000	56,863	9,945,000	3,048,863	1,440,000	109,300	
2008	180,000	26,700	10,575,000	2,579,344	1,510,000	37,750	
2009-13	300,000	31,500	47,875,000	5,070,853			
2014-16			3,280,000	505,738			
Total	\$ 4,470,000	\$ 622,326	\$ 94,215,000	\$ 23,956,361	\$ 6,870,000	\$ 870,100	

Additionally, a future debt service payment of \$725,000 is due in the fiscal year ending June 30, 2005 for the certificates of ownership of supplemental interest. These certificates were sold at a discount resulting in an effective interest rate of 1.5%. The certificates were recorded at par value because the discount was insignificant.

On May 20, 2003, the College issued general obligation refunding bonds in the amount of \$5,100,000 and \$840,000 in certificates of ownership of supplemental interest (of which \$115,000 was paid on June 30, 2003) for the purpose of refunding and redeeming in advance of maturity certain bonds of the project of 1995 – Series A (1996) issuance. The net proceeds of the bonds were placed in a depository trust to provide for all future debt service payments on the refunded bonds. The advance refunding decreased the College's total debt service requirements by \$2,320,082 and resulted in an economic gain (difference between the present values of the old and the new debt service payments) of \$1,411,759. Accordingly, the trust account assets and the liability for these defeased bonds are not included in the College's financial statements. At June 30, 2003, the following outstanding bonds were considered defeased.

	Interest	Outstanding
Description	Rates	Principal
Project of 1995 - Series A (1996)	5.0%	\$ 5,100,000

Installment Purchase Contract Payable:

The College has acquired an energy management system and equipment under a contract agreement at a total purchase price of \$1,554,447 and an interest rate of 5.9%. The following schedule details debt service requirements to maturity for the College's installment purchase contract payable at June 30, 2003:

Year ending June 30:	Principal	Interest	
2004	\$ 109,402	\$	3,238
Total	\$ 109,402	\$	3,238

5. OPERATING LEASES

The College leases building space and land under the provisions of various long-term lease agreements classified as operating leases for accounting purposes. Lease expenses under the terms of the operating leases were \$407,356 for the year ended June 30, 2003. The leases have remaining non-cancelable lease terms of one to seven years and provide renewal options. The future minimum lease payments required under operating leases at June 30, 2003 were as follows:

Year ending June 30:	
2004	\$ 272,882
2005	265,983
2006	269,945
2007	274,046
2008	278,290
2009-10	473,136
Total Minimum Lease Payments	\$ 1,834,282

6. RETIREMENT PLAN

Plan Description:

The College contributes to a cost-sharing multiple-employer defined benefit pension plan administered by the Arizona State Retirement System (the System). Benefits are established by state statute and generally provide retirement, death, long-term disability, survivor and health insurance premium benefits. The System is governed by the Arizona State Retirement System Board according to the provisions of A.R.S. Title 38, Chapter 5, Article 2.

The System issues a comprehensive annual financial report that includes financial statements and required supplementary information. The most recent report may be obtained by writing the System, 3300 North Central Avenue, PO Box 33910, Phoenix, AZ 85067-3910 or by calling (602) 240-2000 or (800) 621-3778.

Funding Policy:

The Arizona State Legislature establishes and may amend active plan members' and the College's contribution rates. For the year ended June 30, 2003, active plan members and the College were each required by statute to contribute at the actuarially determined rate of 2.49 percent (2.00 percent retirement and 0.49 percent long-term disability) of the members' annual covered payroll. The College's contributions to the System for the fiscal years ended June 30, 2003, 2002 and 2001 were \$1,457,175, \$1,349,256 and \$1,306,920, respectively, which were equal to the required contributions for the year.

7. RISK MANAGEMENT

The College is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; natural disasters; errors and omissions; and injuries to employees. The College participates in a risk retention trust for liabilities arising from general liability and automobile risks. The trust operating agreement includes a provision for member assessment in the event that total claims paid by the trust exceed the contributions and reserves in any one year. The assessment is limited to the contribution amount paid by the College during the year in which the assessment is applied. The trust has never had such an assessment. The College carries commercial insurance for other risks of loss, including property, workers' compensation and accident insurance. Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

In addition, the College finances uninsured risks of loss for prescription benefits to eligible employees and their dependents. The prescription plan provides coverage for eligible prescription drugs with an employee-paid copayment determined by the drug's availability within the plan's formulary. The College determines the required funding annually based upon anticipated utilization, cost trends and benefit levels. The College does not purchase insurance for claims in excess of the projected funding level. An independent administrator provides claim and record-keeping services for the plan.

8. OPERATING EXPENSES BY NATURAL CLASSIFICATION

The College's operating expenses are presented by functional category in the Statement of Revenues, Expenses and Changes in Net Assets. The operating expenses are also classified into the following natural classifications:

Description	Amount
Compensation and Benefits	\$ 84,140,736
Communications and Utilities	4,623,374
Travel	1,361,311
Contractual Services	5,107,616
Supplies and Materials	9,943,077
Scholarships	12,903,217
Other Expenses	2,828,250
Depreciation	7,346,308
Total operating expenses	\$ 128,253,889



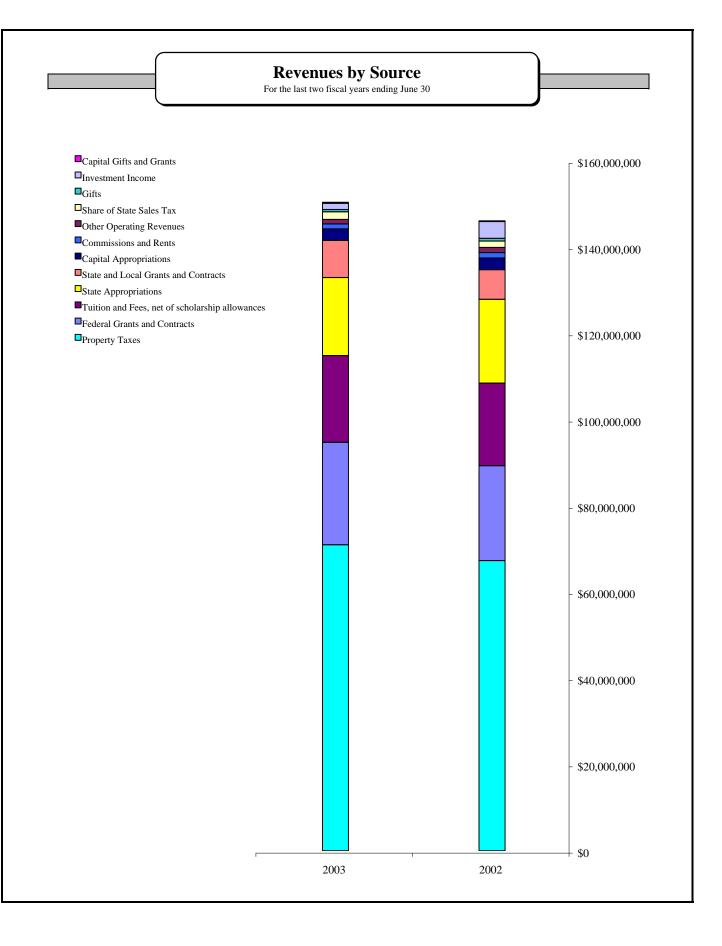
The following statistical schedules are presented as supplemental trend data and other nonfinancial information to help readers of the Comprehensive Annual Financial Report (CAFR) assess the financial condition of the Pima County Community College District. These schedules should be read in conjunction with the other sections of the CAFR. The source of information for each of the schedules is shown at the bottom of the schedule. In addition, other notes are provided to explain any noncomparable information contained on each individual schedule.

Revenues by Source For the last two fiscal years ending June 30

Operating Revenues	2003	2002
Tuition and Fees, net of scholarship allowances	\$ 20,091,395	\$19,160,870
Federal Grants and Contracts	23,764,169	22,008,213
State and Local Grants and Contracts	8,625,952	6,863,893
Commissions and Rents	1,141,535	1,253,423
Other Operating Revenues	1,065,217	1,196,049
Total Operating Revenues	\$54,688,268	\$50,482,448
Nonoperating Revenues		
Property Taxes	\$70,962,776	\$67,273,353
State Appropriations	18,125,700	19,465,800
Share of State Sales Tax	1,769,777	1,486,719
Gifts	506,992	613,289
Investment Income	1,458,859	3,907,035
Total Nonoperating Revenues	\$92,824,104	\$92,746,196
Capital Appropriations	\$2,654,800	\$2,710,200
Capital Gifts and Grants	261,958	166,726
Total Revenues	\$150,429,130	\$146,105,570

Source: Comprehensive annual financial report

Only two years of comparative information was available due to the implementation of GASB Statement No. 35 Note: for the year ended June 30, 2002.

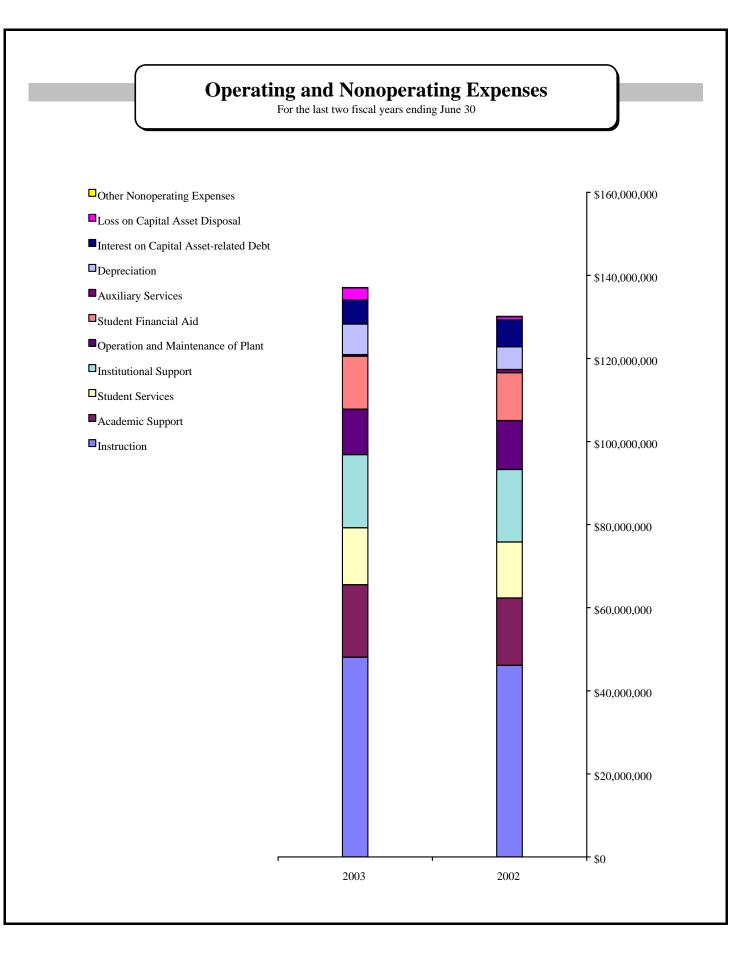


Operating and Nonoperating Expenses For the last two fiscal years ending June 30

Operating Expenses	2003	2002
Instruction	\$48,086,490	\$46,110,240
Academic Support	17,429,871	16,194,068
Student Services	13,714,265	13,491,171
Institutional Support	17,603,225	17,451,004
Operation and Maintenance of Plant	10,950,863	11,776,256
Student Financial Aid	12,718,827	11,538,248
Auxiliary Services	404,040	749,955
Depreciation	7,346,308	5,497,027
Total Operating Expenses	\$128,253,889	\$122,807,969
Nonoperating Expenses		
Interest on Capital Asset-related Debt	\$5,780,427	\$6,443,178
Loss on Capital Asset Disposal	2,923,462	773,247
Other Nonoperating Expenses	84,520	43,035
Total Nonoperating Expenses	\$8,788,409	\$7,259,460
Total Expenses	\$137,042,298	\$130,067,429

Source: Comprehensive annual financial report

Only two years comparative information was available due to the implementation of GASB Statement No. 35 Note: for the year ended June 30, 2002.



Property Tax Levies and Collections (1) Last Ten Fiscal Years

	Original	Board		(2)		(2)		(3)
	Real	Ordered		Collections/	Percent of	Collections/	Percent of	Taxes
Fiscal	Property	Changes	Adjusted	Payments	Original	Payments	Adjusted	Receivable
Year	Tax Levy	thru 6/30/03	Levy	Initial Tax Year	Levy	thru 6/30/03	Levy	as of 6/30/03
1993/94	\$28,308,495	\$(149,881)	\$28,158,614	\$26,973,994	95.29%	\$28,188,570	100.11%	\$(29,956)
1994/95	30,587,852	(249,407)	30,338,445	29,190,631	95.43%	30,373,594	100.12%	(35,149)
1995/96	35,332,218	(141,966)	35,190,252	33,863,297	95.84%	35,221,521	100.09%	(31,269)
1996/97	35,299,538	(255,878)	35,043,660	33,829,663	95.84%	35,030,971	99.96%	12,689
1997/98	36,191,844	(159,710)	36,032,134	34,676,292	95.81%	36,064,059	100.09%	(31,925)
1998/99	38,923,992	(241,874)	38,682,118	37,169,033	95.49%	38,688,297	100.02%	(6,179)
1999/00	42,382,688	(195,015)	42,187,673	40,411,129	95.35%	42,195,631	100.02%	(7,958)
2000/01	45,463,598	(203,138)	45,260,460	43,432,345	95.53%	45,255,374	99.99%	5,086
2001/02	47,211,931	(232,105)	46,979,826	45,098,759	95.52%	46,964,078	99.97%	15,748
2002/03	50,866,027	(94,669)	50,771,358	48,822,905	95.98%	48,822,905	96.16%	1,948,453
Totals	\$390,568,183	(\$1,923,643)	\$388,644,540	\$373,468,048		\$386,805,000		\$1,839,540

Source: All figures are derived from Pima County Treasurer's Tax Ledgers.

Notes:

(1) All amounts shown are for primary property taxes only. Unsecured personal property taxes are not included in this schedule because the dates of the monthly tax rolls vary each year. On the average 93% of unsecured property taxes are collected within 90 days after the due date.

Total unsecured personal property tax board ordered changes and collections for the 2002-03 fiscal year were \$24,339 and \$2,867,902, respectively, for tax years 1976 through 2002, including rolls and cycles through June 30, 2003. The total outstanding levy at June 30, 2003, for the period cited stands at \$512,941.

(2) Amounts collected are on a cash basis.

(3) Represents the difference between the adjusted levy and collected to June 30, 2003.

Assessed Value and Full Cash Value of All Taxable Property

Last Ten Fiscal Years (dollars in thousands)

	Net	Full	Ratio of Net
Fiscal Year/Levy Type (1)	Assessed	Cash	Assessed to
	Value	Value (2)	Full Cash Value
1002/04 Duine and	¢0.041.410	¢27.050.620	10.05%
1993/94 Primary	\$2,941,413	\$27,059,620	10.87%
1993/94 Secondary	2,974,072	27,379,317	10.86%
1994/95 Primary	\$3,049,266	\$27,753,938	10.99%
1994/95 Secondary	3,150,105	28,575,801	11.02%
1995/96 Primary	\$3,130,753	\$28,973,933	10.81%
1995/96 Secondary	3,218,884	29,751,116	10.82%
1996/97 Primary	\$3,208,291	\$30,042,703	10.68%
1996/97 Secondary	3,247,512	30,433,238	10.67%
1997/98 Primary	\$3,468,269	\$31,002,247	11.19%
1997/98 Secondary	3,700,218	34,304,545	10.79%
1998/99 Primary	\$3,682,397	\$33,930,287	10.85%
1998/99 Secondary	3,852,574	35,295,924	10.92%
, i i i i i i i i i i i i i i i i i i i			
1999/00 Primary	\$3,853,630	\$32,800,358	11.75%
1999/00 Secondary	4,000,624	33,892,170	11.80%
2000/01 Primary	¢4 111 CC4	¢24,000,010	11 700/
	\$4,111,664	\$34,898,918	11.78%
2000/01 Secondary	4,236,071	35,819,667	11.83%
2001/02 Primary	\$4,361,493	\$37,257,921	11.71%
2001/02 Secondary	4,491,395	38,196,337	11.76%
2002/02 D :		** *	
2002/03 Primary	\$4,669,336	\$39,908,791	11.70%
2002/03 Secondary	4,835,561	41,109,997	11.76%

Source: Pima County Department of Finance (June 30, 2002 CAFR) Pima County Assessor's Office

Notes: (1) Primary - Taxes levied to pay for current operation and maintenance expenses.

Secondary - Taxes levied to pay principal and interest on bonded indebtedness and special district assessments.

(2) Full Cash Value is an Assessor's approximation of market value.

Property Tax Rates, Direct and Overlapping Governments

			Central Arizona		(1)	(2)		(3) Cortaro-
	Pima County	State	Water		Flood	County		Marana
Fiscal	Community	of	Conservation	Pima	Control	Library	Education	Irrigation
Year	College District	Arizona	District	County	District	District	Assistance	District
1993/94	\$1.0599	\$0.4700	\$0.1400	\$4.6700	\$0.5398	\$0.1924	\$0.5300	\$1.0000
1994/95	1.1038	0.4700	0.1400	4.5804	0.4623	0.2024	0.5300	1.0000
1995/96	1.2183 (4)	0.4700	0.1400	4.5877	0.3596	0.2124	0.5300	1.0000
1996/97	1.2433 (4)	0.0000	0.1400	4.5387	0.3596	0.2224	0.5300	1.0000
1997/98	1.1836 (4)	0.0000	0.1400	4.6356	0.3296	0.2224	0.5300	1.0000
1998/99	1.1922 (4)	0.0000	0.1400	4.7017	0.3246	0.2224	0.5300	1.0000
1999/00	1.3696 (4)	0.0000	0.1400	5.0581	0.3046	0.2024	0.5217	1.0000
2000/01	1.5574 (4)	0.0000	0.1300	5.0565	0.3046	0.2024	0.5123	1.0000
2001/02	1.5470 (4)	0.0000	0.1300	5.0158	0.3546	0.2124	0.4974	24.7500
2002/03	1.5333 (4)	0.0000	0.1300	4.9328	0.3546	0.2124	0.4889	24.7500

Last Ten Fiscal Years (Per \$100 of Assessed Value)

Fiscal	(3) Flowing Wells Irrigation	(3) Silverbell Irrigation	City of	City of South	(6) Mobile Home Relocation	School Districts Range		
Year	District	District	Tucson	Tucson	District	From	То	
1993/94	\$6.9300	\$3.0000	\$1.0900	\$0.1300	\$0.5000	\$1.6947	\$ 9.6930	
1994/95	6.9300	1.5000	1.1582	0.1300	0.5000	1.7019	10.8924	
1995/96 (5)	6.9300	1.5000	1.1490	0.3100	0.5000	1.8636	11.2560	
1996/97	6.9300	1.5000	1.1489	0.2937	0.5000	2.4913	10.5055	
1997/98	6.9300	2.0000	0.9916	0.2937	0.5000	2.6630	10.6503	
1998/99	6.9300	3.0000	0.9601	0.2937	0.5000	2.6371	10.5437	
1999/00	6.9300	3.0000	1.0238	0.2937	0.5000	2.1654	10.6897	
2000/01	6.9300	3.0000	1.1270	0.2918	0.5000	2.1265	10.3609	
2001/02	10.4000	3.0000	1.1202	0.2828	0.5000	2.0647	10.3706	
2002/03	10.4000	3.0000	1.1202	0.2706	0.0000	2.0296	9.6945	

Source: Pima County Department of Finance (June 30, 2002 CAFR)

Notes: (1) The Flood Control District tax levy applies only to real property.

- (2) The County Free Library tax levy applies only to property outside the City of Tucson.
- (3) Irrigation districts tax rates shown are levied on a per acre basis.
- (4) Rate includes the secondary tax levy for debt service on general obligation bonds.
- (5) In FY 1995-96 the Country Club Estates special improvement district levied a one-time assessment for legal costs. The rate thereof was \$0.8807.
- (6) Mobile Home Relocation levy applies only to unsecured mobile homes. (will not be presented after this year)

	cipal Taxpayers June 30, 2002 (1) Amounts in thousands)	
Taxpayer	Estimated 2002 Assessed Valuation	Percent of Pima County's 2002/2003 Assessed Valuation (2)
Tucson Electric Power Company	\$137,315	2.8%
QWEST	87,757	1.8%
Southwest Gas Corporation	53,668	1.1%
ASARCO Mining	27,736	0.6%
Tucson Mall	18,733	0.4%
Phelps Dodge	18,250	0.4%
Arizona Portland Cement	18,213	0.4%
Westin Tucson Hotels	16,703	0.3%
El Conquistador Hotel Associates	13,898	0.3%
Raytheon	13,349	0.3%
Totals	\$405,622	8.4%

Source: Pima County Department of Finance (June 30, 2002 CAFR)

Notes: (1) June 30, 2003 information was not available at this time.

(2) Based on valuation for secondary purposes for the tax year 2003 of \$4,835,561.

Top 25 Employers in Southern Arizona

Rank	Employer	Service/Product	FTE*	2002 Payroll
1	U.S. Army Fort Huachuca	Military	11,580	\$297,200,000
2	University of Arizona	Higher Education	11,335	\$564,597,440
3	Raytheon Systems Co.	Manufacturing/Aerospace	10,100	\$766,000,000
4	Davis Monthan Air Force Base	Military	9,947	\$310,008,705
5	State of Arizona	Government	9,732	Not Available
6	Tucson Unified School District	Education	8,234	\$277,977,179
7	Pima County	Government	7,135	\$271,117,128
8	City of Tucson	Government	6,168	\$230,729,763
9	Wal-Mart Stores Inc.	Department Stores	4,000	Not Available
10	Tohono O'odham Nation	Government/Casino	3,375	\$85,000,000
11	Phelps Dodge Mining Co.	Mining	3,348	\$158,000,000
12	Carondolet Health Network	Health Care	2,905	\$117,904,000
13	University Medical Center	Health Care	2,566	\$105,621,975
14	TMC HealthCare	Health Care	2,436	\$94,501,000
15	Pima Community College	Higher Education	2,274	\$70,667,807
16	Basha's Inc.	Trade	2,250	Not Available
17	Sunnyside School District	Education	2,070	\$59,874,150
18	Safeway Stores Inc.	Trade	2,033	Not Available
19	Amphitheater School District	Education	1,905	\$63,220,771
20	Asarco Inc.	Mining	1,900	\$78,600,000
21	Other U.S. Government	Government	1,880	Not Available
22	Fry's Food & Drug Stores	Grocery Stores	1,822	Not Available
23	U.S. Border Patrol	Government	1,808	Not Available
24	Pascua Yaqui Tribe	Government	1,771	Not Available
25	IBM Corporation	Manufacturing/Aerospace	1,650	Not Available

Source: "The Star 200 Rankings" - The Arizona Daily Star March 9, 2003.

* FTE equals approximate full time equivalent employment.

Computation of Legal Debt Margin For Fiscal Year Ended June 30, 2003 Secondary assessed value of real and personal property * \$5,221,270,997 Debt limit = 15% of secondary assessed value 783,190,650 Amount of debt applicable to debt limit: General obligation bonded debt \$94,215,000 Certificates of Supplemental Interest 725,000 Leases 1,943,684 Total debt applicable to debt limit 96,883,684 Legal debt margin \$686,306,966 Source: District records Note: *Tax year 2003 **Computation of Direct and Overlapping Debt** General Obligation Bonds, June 30, 2002 (1) Jurisdiction Direct: Pima County Community College District \$ 107,550,000 Overlapping: (1) Pima County (2) 178,202,000 Flood Control District 5,330,000 School Districts 709,161,000 City of Tucson 241,596,000 Fire Districts Irrigation Districts 1,134,289,000 Subtotal Overlapping Debt Total Direct and Overlapping Debt \$1,241,839,000

Sources: District Records and Pima County Department of Finance (June 30, 2002 CAFR)

Notes: (1) June 30, 2003 amounts were unavailable at the time of publication (2) Excludes improvement districts

Revenue Bond Coverage (1) Last Ten Fiscal Years, As of June 30, 2003

Fiscal	Revenue: Registration &	De	ebt Service Require	nents	
Year	Other Student Fees (2)	Principal	Interest	Total	Coverage
1993/94	\$ 6,603,890	\$ 150,000	\$ 611,715	\$ 761,715	8.67
1994/95	7,056,098	715,000	605,745	1,320,745	5.34
1995/96	6,955,736	740,000	562,245	1,302,245	5.34
1996/97	6,863,456	760,000	519,345	1,279,345	5.36
1997/98	6,516,916	800,000	476,745	1,276,745	5.10
1998/99	7,425,155	820,000	431,745	1,251,745	5.93
1999/00	7,750,183	860,000	391,805	1,251,805	6.19
2000/01	7,728,897	1,905,000	416,382	2,321,382	3.33
2001/02	8,428,104	2,145,000	627,398	2,772,398	3.04
2002/03	9,333,320	2,250,000	579,155	2,829,155	3.30
Totals	\$74,661,755	\$11,145,000	\$5,222,280	\$16,367,280	4.56

Source: District Records

Notes: (1) Includes revenue bonds and pledged revenue refunding obligations.

(2) Repayment of revenue bond debt is secured by a pledge of student fees as defined by the bond indentures.

Student Enrollment/Demographic Statistics Last Ten FiscalYears

	Atter	ndance		F	Enrollment Status				
Fiscal				First		New/Readmit			
Year	FT	РТ	Continuing	Time	Readmit	W/Prior College			
1993/94	26%	74%	49%	28%	23%				
1994/95	26	74	49	29	22				
1995/96	25	75	49	28	23				
1996/97	26	74	49	29	22				
1997/98	26	74	47	30	23				
1998/99	26	74	47	30	23				
1999/00	26	74	45	24	19	12%			
2000/01	25	75	45	26	18	11			
2001/02	27	73	45	26	19	10			
2002/03	28	72	45	25	18	12			

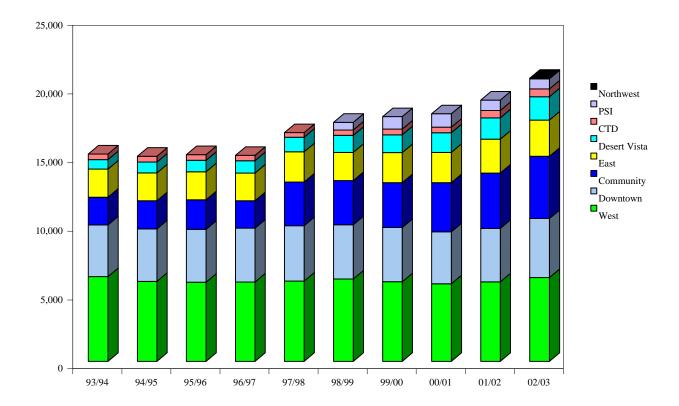
			Residency	r			Gender		
Fiscal		Out of	Out of		Not			Not	
Year	Resident	County	State	Foreign	Reported	Μ	F	Reported	
1993/94	87%	7%	4%	2%		45%	55%		
1994/95	87	7	4	2		45	55		
1995/96	87	7	4	2		44	56		
1996/97	86	8	4	2		45	55		
1997/98	87	7	4	2		45	55		
1998/99	86	7	4	3		45	55		
1999/00	85	7	5	2	1%	45	54	1%	
2000/01	86	5	5	3	1	44	55	1	
2001/02	89	4	5	2		43	55	2	
2002/03	89	5	4	2		42	55	3	

			Ethnic Ba	ckground			Age		
Fiscal	American	Asian	African		White/	Not			
Year	Indian	American	American	Hispanic	Other	Reported		Median	Mean
1993/94	2%	3%	4%	26%	65%			25	28
1994/95	3	4	4	26	63			25	28
1995/96	3	4	4	27	62			25	28
1996/97	4	4	4	26	62			24	28
1997/98	4	4	3	35	54			24	28
1998/99	3	4	4	27	62			24	28
1999/00	3	4	4	27	62			24	28
2000/01	3	4	4	28	56	5%		23	28
2001/02	4	3	4	29	56	4		28	22
2002/03	3	4	4	29	56	4		28	22

Historic Enrollment FTSE

Last Ten Fiscal Years

FTSE										
Campus	93/94	94/95	95/96	96/97	97/98	98/99	99/00	00/01	01/02	02/03
Community	2,016	2,048	2,155	1,999	3,181	3,222	3,267	3,586	4,030	4,532
Desert Vista	691	784	833	897	1,069	1,240	1,301	1,436	1,557	1,699
Downtown	3,765	3,823	3,851	3,916	4,036	3,946	3,952	3,778	3,892	4,295
East	2,045	2,029	2,039	2,015	2,195	2,051	2,182	2,199	2,465	2,640
Northwest										39
West	6,170	5,825	5,759	5,780	5,842	5,994	5,793	5,650	5,788	6,102
Center for Train & Dev.	409	427	413	390	329	391	412	402	532	565
Public Safety Institute						560	912	976	762	739
Total District	15,096	14,936	15,050	14,997	16,652	17,404	17,819	18,027	19,026	20,611
Source: District Records										



[His	toric E	nrollm ast Ten Fisc		adcoun	t]]
	HEADCOUNT District	93/94	94/95	95/96	96/97	97/98	98/99	99/00	00/01	01/02	02/03]

53,784

54,804

58,950

61,973

65,221

66,636

68,425

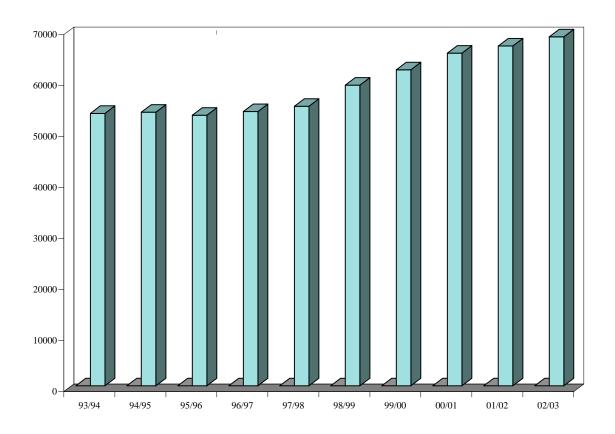
53,049

53,657

Source: District Records

53,420

Total District



Historic Tuition and Fees Last Ten Fiscal Years

	In-State Resident			Out of State/Country			
Fiscal Year	1-6 Cr hrs (per hr)	7-12 Cr hrs (per hr)	13-18 Cr hrs (total)	1-6 Cr hrs (per hr)	7-12 Cr hrs (per hr)	13-18 Cr hrs (total)	
1993/94	26.00	26.00	325.00	41.00	141.00	1,820-2,395	
1994/95	28.00	28.00	350.00	48.00	149.00	1,923-2,528	
1995/96	29.00	29.00	362.00	49.00	150.00	1,935-2,540	
1996/97	29.00	29.00	362.00	49.00	150.00	1,935-2,540	
1997/98	31.00	31.00	387.00	53.00	160.00	2,064-2,709	
1998/99	32.00	32.00	399.00	55.00	165.00	2.128-2.793	
1999/00	34.00	34.00	442.00	58.00	175.00	2,192-2,877	
2000/01	35.00	35.00	455.00	60.00	180.00	2,630-2,980	
2001/02	36.50	36.50	474.50	62.50	188.00	2,747-3,201	
2002/03	39.00	39.00	507.00	67.00	198.00	2,574-3,374	

Source: District Records

Note: A variable rate scale was used for 13 to 18 credit hours for 1993/94 through 2002/03.

	Miscellaneous Statistic Fiscal Year 2002/03	cs
	Established: Type: Number of campuses: Geographical location:	1966 Multi-campus Community College District 6 Southern Arizona
	Population of District:	904,600 (2003 estimate)
Personnel Statistics:		
Faculty	Regular faculty (full-time equivalent) Adjunct faculty (full-time equivalent)	378 464
Staff	Regular staff (full-time equivalent)	754
	Temporary staff (full-time equivalent)	192
	Student (full-time equivalent)	122
Administrative	Full-time equivalent	48
Ethnicity/Gender of full time pers	sonnel (Fall 2002):	
Ethnicity	Hispanic	27%
	African American	4%
	Asian American	2%
	American Indian	2%
	White/other	65%
Gender	Female	58%
	Male	42%
Student Statistics:		
Average age of students:	28 years	
Attendance:	Full time	28%
	Part time	72%
Degrees and certificates awarded:	: (May 2003)	
Degrees:	Associate of Arts	461
	Associate of Applied Arts	11
	Associate of Science	88
	Associate of Applied Sciences	493
	Associate of Business	132
	Associate of General Studies	342
Certificates:	Basic, Advanced and Technical	2,286
Accreditation:	North Central Association of Colleges and S	Sebeels

The Board of Governors of Pima County Community College District has affirmed that the College is an equal educational/employment opportunity institution.

The College has policies relative to nondiscrimination on the basis of sex, sexual orientation, race, religion, color, national origin, age, Vietnam-era verterans' status and/or disability. Such policies apply to all educational programs, services, activities, and facilities, and to all terms and conditions of employment.

For further information, you may contact the Affirmative Action/Equal Opportunity Office, District Central Office, 4905C E. Broadway Boulevard, Tucson, Arizona 85709-1310, or see the College's Affirmative Action Plan, available in all campus libraries.

Reasonable accommodations, including materials in an alternative format, will be made for individuals with disabilities when a minimum of five working days advance notice is given. For the general public, please contact the PCC information line at 206-4500 (TTY 206-4530); for PCC students, contact the appropriate campus Disabled Student Resources Office.