Mohave County, Arizona SINGLE AUDIT REPORTING PACKAGE

Year Ended June 30, 2019

Mohave County, Arizona Single Audit Reporting Package Year Ended June 30, 2019 Table of Contents

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Report Issued Separately

Annual Financial Report



Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Basic Financial Statements Performed in Accordance with Government Auditing Standards

The Auditor General of the State of Arizona

The Board of Supervisors of Mohave County, Arizona

We have audited, in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of the governmental activities, business-type activities, each major fund, and aggregate remaining fund information of Mohave County as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated April 29, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the County's basic financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item 2019-001 to be a material weakness.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item 2019-002 to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's basic financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Mohave County's Response to Findings

Fester & Chapman, PLLC

Mohave County's responses to the findings identified in our audit are presented in its corrective action plan at the end of this report. The County is responsible for preparing a corrective action plan to address each finding. The County's responses and corrective action plan were not subjected to the auditing procedures applied in the audit of the basic financial statements. Accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

April 29, 2020



Independent Auditors' Report on Compliance for Each Major Federal Program; Report on Internal Control over Compliance; and Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

The Auditor General of the State of Arizona

The Board of Supervisors of Mohave County, Arizona

Report on Compliance for Each Major Federal Program

We have audited Mohave County's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019. The County's major federal programs are identified in the Summary of Auditors' Results section of the accompanying Schedule of Findings and Questioned Costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with U.S. generally accepted auditing standards; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the County's compliance.

Opinion on Each Major Federal Program

In our opinion, Mohave County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

Report on Internal Control over Compliance

The County's management is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Purpose of this Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, business-type activities, each major fund, and aggregate remaining fund information of Mohave County as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the County's basic financial statements. We issued our report thereon dated April 29, 2020, that contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming our opinions on the financial statements that collectively comprise the County's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of the County's management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Fester & Chapman, PLLC

April 29, 2020

Mohave County Schedule of Expenditures of Federal Awards Year Ended June 30, 2019

Federal agency/CFDA number	Federal program name	Cluster title	Pass-through grantor	Pass-through grantor's number(s)	Program expenditures	Amount provided to subrecipients
Department of A	Agriculturo					
10 553	School Breakfast Program	Child Nutrition Cluster	Arizona Department of Education	ADE Contract ED09-0001	\$ 9,275	\$
10 555	National School Lunch Program (non-cash)	Child Nutrition Cluster		ADE Contract ED09-0001	1,290	Ų
10 555	National School Lunch Program	Child Nutrition Cluster		ADE Contract ED09-0001	14,506	
	Total 10.555				15,796	
	Total Child Nutrition Cluster				25,071	
10 557	Special Supplemental Nutrition Program for Women, Infants, and Children		Arizona Department of Health Services	ADHS14-053050	588,458	
10 561	State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	SNAP Cluster	Arizona Department of Health Services	ADHS16-106573	119,138	
10 665	Schools and Roads - Grants to States	Forest Service Schools and Roads Cluster			5,485	
	Total Department of Agriculture				738,152	
Department of I	Housing and Urban Development					
14 228	Community Development Block Grants/State's Program and Non-Entitlement Grants in Hawaii	1	Arizona Department of Housing	108-17, 112-15, 114-15, 152-17	400,946	
14 228	Community Development Block Grants/State's Program and Non-Entitlement Grants in Hawaii	1			73,317	
	Total 14.228				474,263	
14 239	Home Investment Partnerships Program		Arizona Department of Housing		267,816	
14 241	Housing Opportunities for Persons with AIDS		Arizona Department of Housing		121,933	
14 267	Continuum of Care Program	Housing Voucher	of Housing	533-19, 526-18, 540-18, 552-19, 525-18	230,769	
14 871 14 879	Section 8 Housing Choice Vouchers Mainstream Vouchers	Cluster Housing Voucher			2,217,502	
14 079	Total Housing Voucher Cluster	Cluster			280,445	
	Total Department of Housing and Urban Devel	opment			3,592,728	
		•				
Department of t						
15 228	BLM Fuels Management and Community Fire Assistance Program Activities		Arizona Department of Forestry and Fire Management	WFHF 15B-312		
15 659	National Wildlife Refuge Fund		wanagement		57,766 2,943	
10 000	Total Department of the Interior				60,709	
Department of					50,755	
16 575	Crime Victim Assistance			2018-306, 2018-307, 2018-		
16 606	State Criminal Alien Assistance Program		of Public Safety	JUO, 2010-JU9	227,487 1,314	
16 607	Bulletproof Vest Partnership Program			DO 40 000	6,316	
16 738	Edward Byrne Memorial Justice Assistance Grant Program		Arizona Criminal Justice Commission	DC-19-028	23,551	
16 738	Edward Byrne Memorial Justice Assistance Grant Program				50,375	
	Total 16.738				73,926	
16 Unknown	US Marshals Service District Fugitive Apprehension Task Force		Arizona Supreme Court, Arizona	MMO-M-18-D08-0-0000	5,926	
	Total Department of Justice				291,418	

Mohave County Schedule of Expenditures of Federal Awards Year Ended June 30, 2019

Federal agency/CFDA number	Federal program name	Cluster title	Pass-through grantor	Pass-through grantor's number(s)	Program expenditures	Amount provided to subrecipients
Hullibei	r ederal program name	Oluster title	grantor	grantor s number(s)	experiultures	Subrecipient
Department of L	ahor					
17 207	Employment Service/Wagner-Peyser Funded Activities	Employment Service Cluster	of Economic	IGA - DE081154-001	¢ 4406	œ.
17 258	WIA/WIOA Adult Program	WIOA Cluster	Security Arizona Department of Economic	DI16-002116, DI19- 002203	\$ 4,196 723,181	\$
17 259	WIA/WIOA Youth Activities	WIOA Cluster	Security Arizona Department of Economic	DI16-002116, DI19- 002203	725,386	
17 278	WIA/WIOA Dislocated Worker Formula Grants	WIOA Cluster	Security Arizona Department of Economic Security	DI16-002116, DI19- 002203	485,240	
	Total WIOA Cluster		Security		1,933,807	
	Total Department of Labor				1,938,003	
Department of 1 20 600	State and Community Highway Safety	Highway Safety Cluster	Governor's Office of Highway Safety	2018-PTS-039, 2019-PTS- 029	19,738	
National Endow 45 149	ment for the Humanities Promotion of the Humanities Division of Preservation and Access				3,152	
Environmental I 66 463	Protection Agency Water Quality Cooperative Agreements		of Environmental	ADEQ GSC 2015 00002	2,162	
			Quality		2,102	
Department of H 93 045	Health and Human Services Special Programs for the Aging - Title III, Part C - Nutrition Services	Aging Cluster	Western Arizona Council of Governments	E86-6000539-401-01-18	380,849	
93 053	Nutrition Services Incentive Program	Aging Cluster	Western Arizona Council of Governments	E86-6000539-401-01-18	57,610	
	Total Aging Cluster		Governments		438,459	
93 069	Public Health Emergency Preparedness		Arizona Department	ADHS 17-133195	252,229	
93 136	Injury Prevention and Control Research and State and Community Based Programs		of Health Services Arizona Department of Health Services	ADHS 16-110821	104,027	
93 323	Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)		Arizona Department	ADHS17-133195-2, ADHS17-163349	11,068	
93 354	Public Health Crisis Response		Arizona Department	ADHS17-103349 ADHS17-133195	36,003	
93 539	PPHF Capacity Building Assistance to Strengthen		of Health Services Arizona Department		30,003	
93 563	Public Health Immunization Infrastructure and Child Support Enforcement		of Health Services Arizona Department		157,141	
93 597	Grants to States for Access and Visitation Programs		Security Arizona Department of Economic		83,883	
93 667	Social Services Block Grant		Security Western Arizona Council of	E86-6000539-401-01-18	62,695	
93 788	Opioid STR		Governments Arizona Department	YH17-0003-02	40,501	
93 940	HIV Prevention Activities - Health Department Based		of Health Services Arizona Department		3,015	
93 977	Sexually Transmitted Diseases (STD) Prevention and		of Health Services Arizona Department	ADHS18-188823	81,244	
93 994	Control Grants Maternal and Child Health Services Block Grant to the		of Health Services Arizona Department		21,451	
	States		of Health Services		114,023	
	Total Department of Health and Human Service	es			1,405,739	

Mohave County Schedule of Expenditures of Federal Awards Year Ended June 30, 2019

Federal agency/CFDA number	Federal program name	Cluster title	Pass-through grantor	Pass-through grantor's number(s)	Program expenditures	Amount provided to subrecipients
Office of Nation	nal Drug Control Policy					
95 001	High Intensity Drug Trafficking Areas Program		City of Tucson Police Department	G17SA0007A, G18SA0007A	\$ 69,686	\$
95 007	Research and Data Analysis		City of Kingman	40	29,596	
	Total Office of National Drug Control Policy				99,282	
Department of	Homeland Security					
97 024	Emergency Food and Shelter National Board Program				2.160	
97 042	Emergency Management Performance Grants		of Emergency and	EMW-2017-EP-00008- SO1	,	
			Military Affairs		176,844	
97 045	Cooperating Technical Partners				492,903	
97 067	Homeland Security Grant Program		Arizona Department of Homeland Security	15-ADOHS-HSGP- 150509-2, 16-AZDOHS- HSGP-160602-01, 16-		
				AZDOHS-HSGP-160509-	24,493	
	Total Department of Homeland Security				696,400	

Notes to Schedule of Expenditures of Federal Awards Year Ended June 30, 2019

NOTE 1 - Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards includes Mohave County's federal grant activity for the year ended June 30, 2019. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

NOTE 2 - Summary of Significant Accounting Policies

Expenditures reported on the schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

NOTE 3 - Catalog of Federal Domestic Assistance (CFDA) Number

The program titles and CFDA numbers were obtained from the federal or pass-through grantor or the 2019 Catalog of Federal Domestic Assistance. When no CFDA number had been assigned to a program, the two digit federal agency identifier and the federal contract number were used. When there was no federal contract number, the 2-digit federal agency identifier and the word "unknown" were used.

NOTE 4 - Indirect Cost Rate

The County did not elect to use the 10 percent de minimus indirect cost rate as covered in 2 CFR \$200.414.

Mohave County, ArizonaSchedule of Findings and Questioned Costs Year Ended June 30, 2019

Summary of Auditors' Results

Financial Statements:

Type of auditors' report issued on whether the financial statements audited were prepared in accordance with generally accepted accounting principles		Unmodified	
	Yes	No	
Internal control over financial reporting:			
Material weakness(es) identified?	X	_	
Significant deficiency(ies) identified?	X	_	
Noncompliance material to the financial statements noted?		X	
Federal Awards:			
Internal control over major programs:			
Material weakness(es) identified?		X	
Significant deficiency(ies) identified?		X	
		(none reported)	
Type of auditors' report issued on compliance for major programs:	Uni	modified	
Any audit findings disclosed that are required to be reported in accordance with 2 CFR §200.516 (a)?		X	

Identification of major programs:

CFDA Number	Name of Federal Program or Cluster
10.557	Special Supplemental Nutrition Program for Women, Infants, and Children
14.239	HOME Investment Partnerships Program
	Housing Voucher Cluster:
14.871	Section 8 Housing Choice Vouchers
14.879	Mainstream Vouchers
93.069	Public Health Emergency Preparedness

Schedule of Findings and Questioned Costs Year Ended June 30, 2019

Summary of Auditors' Results - Continued

Dollar threshold used to dis	tinguish between Type A and Type B programs:	\$ 75	0,000
		Yes	No
Auditee qualified as low-ris	k auditee?		<u>X</u>
Other Matters			
Auditee's Summary Schedureported in accordance wi	le of Prior Audit Findings required to be th 2 CFR §200.511 (b)?	X	
Financial Statement Findin	<u>ogs</u>		
2019-001 Internal controls of	over information technology - Risk assessment (R	Repeat findi	ng: 2018-001)
Criteria:	The County should consider performing coun involves members of the County's admit technology (IT) management to determine the seeks to achieve its objectives to report accura protect sensitive data.	nistration risks the	and information County faces as it
Condition:	The County did not perform a formal county-wi	ide IT risk	assessment.
Cause:	The County has relied on an informal process procedures.	s to perfor	m risk-assessment
Effect:	There is an increased risk that the Coun management may not effectively respond to resources.		
Recommendation:	To help ensure the County has effective policie analyze, and respond to risks that may impact		• •

needs to implement a county-wide IT risk-assessment process.

Schedule of Findings and Questioned Costs Year Ended June 30, 2019

Financial Statement Findings (continued)

2019-002 County-wide written contingency plan (Repeat finding: 2018-002)

Criteria: The County should have a comprehensive and up-to-date contingency plan;

taking steps to facilitate activation of the plan; and having system and data

backup policies and procedures.

Condition: The County did not have a county-wide written contingency plan in effect

for the year. Also, although the County was performing system and data backups, it did not have documented policies and procedures for inventorying, securing, and testing them to ensure they were operational and

could be used to restore its IT resources.

Cause: The County had some contingency planning processes in place, but had not

yet developed county-wide written contingency planning policies and

procedures.

Effect: In case of a disaster, system or equipment failure, or other interruption, the

County may be at an increased risk of losing financial data or other data

critical to operations.

Recommendation: The County should develop a county-wide contingency plan for its financial

systems, including system and data backup, and test the plan on a regular basis to ensure the sufficiency of the plan and the integrity of the back up

data.

The County's responsible officials' views and planned corrective action are in its corrective action plan at the end of this report.

Mohave County, ArizonaSchedule of Findings and Questioned Costs Year Ended June 30, 2019

Federal Award Findings and Questioned Costs

None

MOHAVE COUNTY FINANCIAL SERVICES

Coral A. Loyd Financial Services Director 700 West Beale Street, 3rd Floor P.O. Box 7000 Kingman, AZ 86402-7000 Phone: (928) 753-0735 Fax: (928)753-0704 www.mohavecounty.us



April 29, 2020

Lindsey Perry Auditor General 2910 N. 44th Street, Ste. 410 Phoenix, AZ 85018

Dear Ms. Perry:

We have prepared the accompanying corrective action plan as required by the standards applicable to financial audits contained in *Government Auditing Standards* and by the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Specifically, for each finding we are providing you with the names of the contact people responsible for corrective action, the corrective action planned, and the anticipated completion date.

Sincerely,

Coral A. Loyd Financial Services Director

Corrective Action Plan Year Ended June 30, 2019

Financial Statement Findings

2019-001 Internal controls over information technology - Risk assessment

Contact Person(s): Nathan McDaniel

Anticipated completion date: June 30, 2020

COUNTY DISCUSSION: Concur. The Information Technology (IT) Department formalized their policies and procedures to identify, analyze and respond to risks that may impact its IT resources. These procedures include annual risk assessments, implementation of security measures to protect sensitive information, and evaluation of the impact of disasters and other interruptions on critical IT resources.

2019-002 County-wide written contingency plan

Contact Person(s): Nathan McDaniel

Anticipated completion date: June 30, 2020

COUNTY DISCUSSION: Concur. The IT Department formalized a county-wide policy and procedure and procured required equipment to finalize the network, server, and storage infrastructure required in order to achieve data center level fault tolerance. Upon installation, IT will be able to achieve the hardware configuration desired for the basis of the documented Disaster Recovery Plan.

MOHAVE COUNTY FINANCIAL SERVICES

Coral A. Loyd Financial Services Director 700 West Beale Street, 3rd Floor P.O. Box 7000 Kingman, AZ 86402-7000 Phone: (928) 753-0735 Fax: (928) 753-0704 www.mohavecounty.us



April 29, 2020

Lindsey Perry Auditor General 2910 N. 44th Street, Ste. 410 Phoenix, AZ 85018

Dear Ms. Perry:

We have prepared the accompanying summary schedule of prior audit findings as required by the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. Specifically, we are reporting the status of audit findings included in the prior audit's schedule of findings and questioned costs. This schedule also includes the status of audit findings reported in the prior audit's summary schedule of prior audit findings that were not corrected.

Sincerely,

Coral A. Loyd Financial Services Director

Summary Schedule of Prior Audit Findings Year Ended June 30, 2019

Status of Financial Statement Findings

The County should improve its risk-assessment process to include information technology security.

Finding No.: 2018-001, 2017-002, 2016-02, 2015-02, 2014-05, 2013-05

Status: Not corrected

COUNTY DISCUSSION

Mohave County continues to actively develop and modify its policies and procedures for a county-wide risk assessment process that includes information technology resources. The information Technology Department implemented several risk assessment tools and formalized additional processes during FY20 and expect this finding to be fully corrected in FY20.

The County should improve its contingency planning procedures for its information technology resources.

Finding No.: 2018-002, 2017-003, 2016-06, 2015-05, 2014-08

Status: Partially corrected

COUNTY DISCUSSION

Mohave County Information Technology has implemented a series of policies and procedures relating to disaster recovery and data protection. The department is still in the process of implementing hardware and software systems in order to fully complete the County IT Disaster Recovery Plan for technology resources and completed additional enhancements in FY20.