



Graham County Community College District

Annual Financial Report

June 30, 2006



Graham County
Community College District
(Eastern Arizona College)
Single Audit Reporting Package
June 30, 2006

**GRAHAM COUNTY COMMUNITY COLLEGE DISTRICT
(EASTERN ARIZONA COLLEGE)
Single Audit Reporting Package
Year Ended June 30, 2006**

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**Graham County
Community College District**
(Eastern Arizona College)
Financial Section
June 30, 2006



DEBRA K. DAVENPORT, CPA
AUDITOR GENERAL

STATE OF ARIZONA
OFFICE OF THE
AUDITOR GENERAL

WILLIAM THOMSON
DEPUTY AUDITOR GENERAL

Independent Auditors' Report

Members of the Arizona State Legislature

The Governing Board of
Graham County Community College District

We have audited the accompanying financial statements of the business-type activities and discretely presented component unit of Graham County Community College District as of and for the year ended June 30, 2006, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the discretely presented component unit. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts for the discretely presented component unit, is based on the report of the other auditors.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. The financial statements of the discretely presented component unit were not audited by the other auditors in accordance with *Government Auditing Standards*. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit and the report of the other auditors provide a reasonable basis for our opinions.

The financial statements of the business-type activities of Graham County Community College District referred to above do not include financial data of its blended component unit, the Mount Graham International Science and Culture Foundation, Incorporated, a legally separate component unit. U.S. generally accepted accounting principles require the financial data for component units to be reported with the financial data of the District. Because of this departure from U.S. generally accepted accounting principles, net assets of the District's business-type activities would have increased by approximately \$3 million.

In our opinion, except for the effects of omitting the blended component unit as discussed above, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of Graham County Community College District as of June 30, 2006, and the respective changes in financial position and cash flows thereof for the year then ended in conformity with U.S. generally accepted accounting principles.

In addition, in our opinion, based on the report of other auditors, the financial statements referred to above present fairly, in all material respects, the financial position of the discretely presented component unit of Graham County Community College District as of June 30, 2006, and the respective changes in its financial position for the year then ended in conformity with U.S. generally accepted accounting principles.

The Management's Discussion and Analysis on pages 3 through 7 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards listed in the table of contents is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 2, 2007, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Debbie Davenport
Auditor General

March 2, 2007



Management's Discussion and Analysis

This discussion and analysis provides an overview of the District's financial activities for the year ended June 30, 2006. Please read it in conjunction with the financial statements, which immediately follow.

Basic Financial Statements:

The District's financial statements are presented in accordance with standards established by the Governmental Accounting Standards Board (GASB), the authoritative body for establishing Generally Accepted Accounting Principles (GAAP) for state and local governments, including public institutions of higher education. These standards permit public colleges and universities to use the guidance for special-purpose governments engaged in business-type activities in their separately issued financial statements. As such, the reader will observe that the presentation is a consolidated, single-column, entity-wide format, similar to the type of financial statements one might encounter from a typical business enterprise. The basic financial statements consist of the following:

The *Statement of Net Assets* reflects the financial position of the District at June 30, 2006. It shows the various assets owned, related liabilities and other obligations, and the various categories of net assets. Net assets is an accounting concept defined as total assets less total liabilities, and as such, represents institutional equity or ownership in the total assets of the District.

The *Statement of Revenues, Expenses, and Changes in Net Assets* reflects the results of operations and other changes for the year ended June 30, 2006. It shows the various revenues and expenses, both operating and nonoperating, reconciling the beginning net assets amount to the ending net assets amount, which is shown on the *Statement of Net Assets* described above.

The *Statement of Cash Flows* reflects the inflows and outflows of cash and cash equivalents for the year ended June 30, 2006. It shows the various cash activities by type, reconciling the beginning cash and cash equivalents amount to the ending cash and cash equivalents amount, which is shown on the *Statement of Net Assets* described above. In addition, this statement reconciles cash flows from operating activities to operating loss on the *Statement of Revenues, Expenses, and Changes in Net Assets* described above.

Financial Highlights and Analysis:

Consistent with its mission to provide open access to quality higher education, instruction is the primary function of the Graham County Community College District. Major funding sources supporting all functions include property taxes, state appropriations, government grants and contracts, and tuition and fees. The District exercises primary tax levy authority for generation of funds used for operations and capital equipment. The District continues to act in a financially conservative manner during the budgetary process, looking to maintain a secure financial future for the institution while bracing for reduced state support. Steady but modest growth is anticipated for the District's future financial position.

Condensed Financial Information:

The condensed financial information below highlights the main categories of the *Statement of Net Assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the District is improving or deteriorating. Significant variances in assets and liabilities are discussed below. The result of these variances was a 6% increase in total net assets between fiscal years.

Condensed Statement of Net Assets As of June 30, 2006 and June 30, 2005

	<u>2006</u>	<u>2005</u>	<u>% Change</u>
Assets:			
Current assets	\$21,774,578	\$18,519,420	18%
Noncurrent assets			
Capital assets, net	<u>34,341,534</u>	<u>34,561,839</u>	-1%
Total assets	<u>56,116,112</u>	<u>53,081,259</u>	6%
Liabilities:			
Other liabilities	800,302	1,089,101	-27%
Long-term liabilities	<u>930,843</u>	<u>822,557</u>	13%
Total liabilities	<u>1,731,145</u>	<u>1,911,658</u>	-9%
Net Assets:			
Invested in capital assets	34,341,534	34,561,839	-1%
Restricted net assets	136,384	120,277	13%
Unrestricted net assets	<u>19,907,049</u>	<u>16,487,485</u>	21%
Total net assets	<u>\$54,384,967</u>	<u>\$51,169,601</u>	6%

Significant Variances in Assets:

In total, the District's current assets increased by \$3,255,158, or 18% from the prior year. This change is due primarily to two factors. First, in FY 2005/2006 the District contracted with Gila County Community College to provide educational instruction. At June 30, 2006, the District was owed \$660,869 by Gila County Community College for unpaid services provided. Second, the District's overall revenues exceeded expenses due to operational efficiencies, causing an increase in cash and cash equivalents.

Significant Variances in Liabilities:

Other liabilities show a decrease of \$288,799 or 27% primarily due to the liquidation of amounts owed to contractors for construction of the District's new High Tech Building. Long-term liabilities show an increase of \$108,286, or 13% because the District's contract with Gila County Community College increased the number of District employees resulting in a larger compensated absences liability at June 30, 2006.

Significant Variances in Net Assets:

The 13% increase in restricted net assets is due to decreased expenditures of workforce development funds during the current fiscal year.

The condensed financial information below highlights the main categories of the *Statement of Revenues, Expenses, and Changes in Net Assets*. The District shows an operating loss at June 30, 2006, reflective of the fact that two of the three main revenue sources, property taxes and state appropriations, are considered nonoperating revenues. For a description of the difference between operating and nonoperating revenues, please refer to the Summary of Significant Accounting Policies (Note 1). Significant variances in revenues and expenses are discussed after the following table.

***Condensed Statement of Revenues, Expenses, and Changes in Net Assets
For the Years Ended June 30, 2006 and 2005***

Operating revenues:	2006	2005	<u>% Change</u>
Tuition and fees	\$2,359,549	\$1,361,083	73%
Government grants and contracts	7,533,936	4,552,700	65%
Other	<u>1,187,451</u>	<u>930,704</u>	28%
Total operating revenues	<u>11,080,936</u>	<u>6,844,487</u>	62%
Nonoperating revenues:			
Property taxes	2,208,418	2,153,831	3%
State appropriations	15,787,500	14,840,400	6%
Other	<u>1,251,798</u>	<u>733,734</u>	71%
Total nonoperating revenues	<u>19,247,716</u>	<u>17,727,965</u>	9%
Total revenues	<u>30,328,652</u>	<u>24,572,452</u>	23%
Operating expenses:			
Instruction	10,036,252	7,940,387	26%
Academic support	612,037	387,939	58%
Student services	3,171,801	2,698,460	18%
Institutional support	4,946,894	4,431,309	12%
Operation and maintenance of plant	2,986,014	2,378,778	26%
Scholarships	2,115,291	2,178,874	-3%
Auxiliary enterprises	2,254,540	2,178,321	3%
Depreciation	<u>1,526,157</u>	<u>1,529,982</u>	0%
Total operating expenses	<u>27,648,986</u>	<u>23,724,050</u>	17%
Income before other revenues, expenses, gains, or losses	<u>2,679,666</u>	<u>848,402</u>	216%
Capital appropriations	535,700	509,500	5%
Increase in net assets	3,215,366	1,357,902	137%
Total net assets, July 1, 2005	<u>51,169,601</u>	<u>49,811,699</u>	3%
Total net assets, June 30, 2006	<u>\$54,384,967</u>	<u>\$51,169,601</u>	6%

Significant Variances in Revenues:

Tuition and fees increased \$998,466, or 73%, primarily due to increased enrollment from the District's contract with Gila County Community College and increased out of state tuition and fees. The District also raised tuition \$70 to \$574 per semester for FY 2005/2006 which also contributed to the increase.

Government grants and contracts also increased 65% due to the District's contract with Gila Community College.

The "other" section of nonoperating revenues increased by 71% primarily due to

increased investment earnings from the District's investments.

Significant Variances in Expenses:

Operating expenses increased by \$3,924,936, or 17%. A major portion of that increase was due to salaries and benefits increasing \$3,381,227, or 24%. This increase was primarily due to the District's contract with Gila Community College which increased the amount of college employees. Operation and maintenance costs also increased 26% primarily due to increased utility rates.

Current Factors Having Probable Future Financial Significance:

In-state tuition will increase by \$36 to \$610 per semester in 2007. Residence hall and dining plan costs will also reflect a modest increase for 2007. As stated in the District's Mission Statement, providing access to quality higher education requires that tuition and related costs remain affordable, and modest increases result in partially offsetting the cumulative operating loss while keeping higher education affordable to residents of this small rural community.

Graham County Community College District has partnered with Phelps Dodge Mining Company and opened the Occupation Training Center (OTC). The purpose of the OTC is to train students in three occupational areas: Diesel Mechanics, Industrial Plant Technician, and Electrical and Instrumentation Technician.

**Graham County Community College District
(Eastern Arizona College)
Statement of Net Assets – Primary Government
June 30, 2006**

	Business-Type Activities
Assets	
Current assets:	
Cash and cash equivalents	\$19,866,381
Receivables (net of allowance for uncollectibles):	
Property taxes	232,437
Government grants and contracts	1,201,299
Student loans	51,090
Interest	123,459
Other	220,719
Inventories	79,193
Total current assets	21,774,578
Noncurrent assets:	
Capital assets, not being depreciated	3,441,346
Capital assets, being depreciated, net	30,900,188
Total noncurrent assets	34,341,534
Total assets	56,116,112
Liabilities	
Current liabilities:	
Accounts payable	140,945
Accrued payroll and employee benefits	481,080
Deposits held in custody for others	109,233
Deferred revenues	69,044
Current portion of compensated absences payable	384,730
Total current liabilities	1,185,032
Noncurrent liabilities:	
Compensated absences payable	546,113
Total noncurrent liabilities	546,113
Total liabilities	1,731,145
Net Assets	
Invested in capital assets	34,341,534
Restricted:	
Expendable for workforce development	136,384
Unrestricted	19,907,049
Total net assets	\$54,384,967

See accompanying notes to financial statements.

**Graham County Community College District
(Eastern Arizona College)
Statement of Financial Position – Component Unit
June 30, 2006**

	<u>Eastern Arizona College Foundation</u>
Assets	
Cash and cash equivalents	\$ 52,521
Investments	2,064,094
Property and equipment, net	22,266
Museum collection	221,075
Total assets	<u>2,359,956</u>
Liabilities	
Accounts payable	272
Accrued expenses	4,136
Charitable remainder unitrust liability	198,720
Total liabilities	<u>203,128</u>
Net Assets	
Unrestricted	1,145,626
Temporarily restricted	663,113
Permanently restricted	348,089
Total net assets	<u>2,156,828</u>
Total Net Assets and Liabilities	<u>\$2,359,956</u>

See accompanying notes to financial statements .

**Graham County Community College District
(Eastern Arizona College)
Statement of Revenues, Expenses, and Changes in Net Assets—Primary Government
Year Ended June 30, 2006**

	Business-Type Activities
Operating revenues:	
Tuition and fees (net of scholarship allowances of \$1,841,404)	\$ 2,359,549
Government grants and contracts	7,533,936
Private grants and contracts	61,431
Food service income (net of scholarship allowances of \$377,850)	384,407
Dormitory rentals and fees (net of scholarship allowances of \$241,908)	311,660
Other	429,953
Total operating revenues	11,080,936
Operating expenses:	
Educational and general:	
Instruction	10,036,252
Academic support	612,037
Student services	3,171,801
Institutional support	4,946,894
Operation and maintenance of plant	2,986,014
Scholarships	2,115,291
Auxiliary enterprises	2,254,540
Depreciation	1,526,157
Total operating expenses	27,648,986
Operating loss	(16,568,050)
Nonoperating revenues:	
Property taxes	2,208,418
State appropriations	15,787,500
Share of state sales taxes	482,716
Investment earnings	753,327
Gain on disposal of capital assets	15,755
Total nonoperating revenues	19,247,716
Income before other revenues, expenses, gains or losses	2,679,666
Capital appropriations	535,700
Increase in net assets	3,215,366
Total net assets, July 1, 2005	51,169,601
Total net assets, June 30, 2006	\$54,384,967

See accompanying notes to financial statements.

**Graham County Community College District
(Eastern Arizona College)
Statement of Activities – Component Unit
Year Ended June 30, 2006**

	Eastern Arizona College Foundation			
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Revenue and Other Support				
Foundation revenue	\$194,704			\$194,704
Contributions	5,650	\$122,129	\$135,000	262,779
Investment income	54,530	26,407	13,629	94,566
Change in value of split-interest agreement		3,092		3,092
Net assets released from restrictions:				
Satisfaction of restrictions	92,589	(84,459)	(8,130)	
Total Revenue and Other Support	347,473	67,169	140,499	555,141
Expenses				
General and maintenance	220,399			220,399
Scholarship awards	106,927			106,927
Fundraising	13,624			13,624
Total Expenses	340,950			340,950
Change in net assets	6,523	67,169	140,499	214,191
Net assets at July 1, 2005	1,139,103	595,944	207,590	1,942,637
Net Assets at June 30, 2006	\$1,145,626	\$663,113	\$348,089	\$2,156,828

See accompanying notes to financial statements.

**Graham County Community College District
(Eastern Arizona College)
Statement of Cash Flows—Primary Government
Year Ended June 30, 2006**

	Business-Type Activities
Cash flows from operating activities	
Tuition and fees	\$ 2,359,549
Government grants and contracts	6,617,893
Private grants and contracts	61,431
Food service receipts	384,407
Dormitory rental and fees	311,660
Other receipts	406,854
Payments of loans to students	(23,113)
Payments to suppliers and providers for goods and services	(6,945,214)
Payments to employees	(17,220,994)
Payments to students for scholarships	(2,115,291)
Net cash used for operating activities	(16,162,818)
Cash flows from noncapital financing activities:	
Property taxes	2,272,875
State appropriations	15,787,500
Share of state sales taxes	482,716
Deposits held in custody for others received	188,823
Deposits held in custody for others disbursed	(189,232)
Net cash provided by noncapital financing activities	18,542,682
Cash flows from capital and related financing activities:	
Capital appropriations	535,700
Proceed from sale of capital assets	15,755
Purchase of capital assets	(1,305,854)
Net cash used for capital and related financing activities	(754,399)
Cash flows from investing activities:	
Interest received on investments	670,042
Net cash provided by investing activities	670,042
Net increase in cash and cash equivalents	2,295,507
Cash and cash equivalents, July 1, 2005	17,570,874
Cash and cash equivalents, June 30, 2006	\$19,866,381
	(Continued)

See accompanying notes to financial statements.

**Graham County Community College District
(Eastern Arizona College)
Statement of Cash Flows – Primary Government
Year Ended June 30, 2006
(Continued)**

Reconciliation of operating loss to net cash used for operating activities:	Business-Type Activities
Operating loss	\$(16,568,050)
Adjustments to reconcile operating loss to net cash used for operating activities:	
Depreciation	1,526,157
Changes in assets and liabilities:	
Increase in:	
Government grants and contracts receivable	(901,919)
Student loans receivable	(23,113)
Other receivables	(23,099)
Accrued payroll and employee benefits and compensated absences payable	197,865
Decrease in:	
Inventories	7,310
Accounts payable	(363,845)
Deferred revenues	(14,124)
Net cash used for operating activities	<u><u>\$(16,162,818)</u></u>

See accompanying notes to financial statements.

**GRAHAM COUNTY COMMUNITY COLLEGE DISTRICT
(EASTERN ARIZONA COLLEGE)
Notes to Financial Statements
June 30, 2006**

Note 1 – Summary of Significant Accounting Policies

The accounting policies of the Graham County Community College District conform to generally accepted accounting principles applicable to public institutions engaged only in business-type activities adopted by the Governmental Accounting Standards Board (GASB).

A. Reporting Entity

The District is a special-purpose government that is governed by a separately elected governing body. It is legally separate and fiscally independent of other state and local governments. The accompanying financial statements present the activities of the District (the primary government) and its discretely presented component unit, the Eastern Arizona College Foundation (the Foundation).

The Foundation is a legally separate, tax-exempt organization. It acts primarily as a fund-raising organization that receives gifts and bequests, administers those resources, and disburses payments to or on behalf of the District for scholarships and programs. Although the District does not control the timing or amount of receipts from the Foundation, the Foundation's restricted resources can only be used by, or for the benefit of, the District or its constituents. Consequently, the Foundation is considered a component unit of the District and is discretely presented in the District's financial statements.

For financial reporting purposes, the Foundation follows the Financial Accounting Standards Board (FASB) statements for not-for-profit organizations. As such certain revenue recognition criteria and presentation features are different from GASB revenue recognition criteria and presentation features. No modifications have been made to the Foundation's financial information included in the District's financial report. Accordingly, those financial statements have been reported on separate pages following the respective counterpart financial statements of the District. For financial reporting purposes, only the Foundation's statements of financial position and activities are included in the District's financial statements as required by generally accepted accounting principles for public colleges and universities. The Foundation has a June 30 year end.

During the year ended June 30, 2006, the Foundation distributed \$117,415 to the District for both restricted and unrestricted purposes. In addition the District paid the Foundation \$190,000 under a contract for services to develop, coordinate, manage, and administer fundraising and alumni involvement programs for the District. Complete financial statements for the Foundation can be obtained from the Eastern Arizona College Foundation, 3697 W. Church Street, Thatcher, Arizona, 85552.

**GRAHAM COUNTY COMMUNITY COLLEGE DISTRICT
(EASTERN ARIZONA COLLEGE)
Notes to Financial Statements
June 30, 2006**

On June 14, 2006, the District's Board elected to become the Board of the Mt. Graham International Science and Cultural Foundation, Inc., known as the Discovery Park, making it a blended component unit of the District. Since 1989, the Discovery Park has been operating as a visitor's center for the Mt. Graham International Observatory, serving as an education and entertainment park, emphasizing the science and culture of the Gila Valley, from mining and agriculture to space exploration. The District believes that the Discovery Park now has a much better foundation upon which it can thrive as an educational campus emphasizing science and technology for the leaders of tomorrow and has renamed it the Eastern Arizona College's Discovery Park Campus. The new campus will serve as a multi-purpose educational facility.

The Discovery Park had buildings, science exhibits, a telescope, and other science equipment that were partially or fully financed through donations or governmental grants. Therefore, it was not practical to determine ownership status of all capital assets or the actual net asset value of the Discovery Park as of June 30, 2006, before the issuance of the District's financial report. In addition, complete records were not readily available to report the Discovery Park's account balances at year end and activities during fiscal year 2006. Therefore, the Discovery Park's financial information was not reported within the District's business-type activities. Through review of existing historical documents and fair value assessments of capital assets, District management believes that the net asset value of the Discovery Park at June 30, 2006, was approximately \$3 million.

B. Basis of Presentation and Accounting

The financial statements include a statement of net assets; a statement of revenues, expenses, and changes in net assets; and a statement of cash flows.

A statement of net assets provides information about the assets, liabilities, and net assets of the District at the end of the year. Assets and liabilities are classified as either current or noncurrent. Net assets are classified according to external donor restrictions or availability of assets to satisfy District obligations. Invested in capital assets represents the value of capital assets net of accumulated depreciation. Expendable restricted net assets represent grants, contracts, gifts, and other resources that have been externally restricted for specific purposes. Unrestricted net assets include all other net assets, including those that have been designated by management to be used for other than general operating purposes.

A statement of revenues, expenses, and changes in net assets provides information about the District's financial activities during the year. Revenues and expenses are classified as either operating or nonoperating, and all changes in net assets are reported, including capital contributions. Operating revenues and expenses generally result from providing instructional, public, and auxiliary services, which is consistent with the District's mission. Accordingly, revenues such as tuition, educational grants, food

**GRAHAM COUNTY COMMUNITY COLLEGE DISTRICT
(EASTERN ARIZONA COLLEGE)
Notes to Financial Statements
June 30, 2006**

service, and dormitory charges are considered to be operating revenues. Other revenues, such as property taxes and state appropriations, are not generated from operations and are considered to be nonoperating revenues. Operating expenses include the cost of sales and services, administrative expenses, and depreciation on capital assets.

A statement of cash flows provides information about the District's sources and uses of cash and cash equivalents during the year. Increases and decreases in cash and cash equivalents are classified as either operating, noncapital financing, capital financing, or investing.

The financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Property taxes are recognized in the year for which they are levied. State appropriations are recognized as revenue in the year in which the appropriation is first made available for use. Grants and donations are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The District eliminates all internal activity. It is the District's policy to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

The District follows those FASB Statements and Interpretations issued on or before November 30, 1989; Accounting Principles Board Opinions; and Accounting Research Bulletins, unless those pronouncements conflict with GASB pronouncements. The District has chosen the option not to follow FASB Statements and Interpretations issued after November 30, 1989.

C. Cash and Investments

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and investments in the State Treasurer's Local Government Investment Pool.

D. Inventories

All inventories are stated at the lower of cost (first-in, first-out method) or market.

E. Capital Assets

Capital assets of the District consist of land, buildings and improvements, infrastructure, construction in progress, equipment, and library materials. Capital assets are reported at actual cost. Donated assets are reported at estimated fair value at the time received. Major outlays for assets or improvements to assets are capitalized as projects are

**GRAHAM COUNTY COMMUNITY COLLEGE DISTRICT
(EASTERN ARIZONA COLLEGE)
Notes to Financial Statements
June 30, 2006**

constructed. These are categorized as construction in progress until completed, at which time they are reclassified to the appropriate asset category.

Capitalization thresholds (the dollar values above which asset acquisitions are added to the capital asset accounts), depreciation methods, and estimated useful lives of capital assets reported in the financial statements are as follows:

Asset Category	Capitalization Threshold	Depreciation Method	Estimated Useful Life
Land	\$1	Not applicable	Not applicable
Buildings	\$5,000	Straight-line	15-40 years
Improvements other than buildings	\$5,000	Straight-line	5-25 years
Equipment	\$5,000	Straight-line	5-15 years
Library materials	\$1	Straight-line	10 years
Infrastructure	\$5,000	Straight-line	50-75 years

F. Investment Earnings

Investment earnings are composed of interest, dividends, and net changes in the fair value of applicable investments.

G. Compensated Absences

Compensated absences consist of vacation leave and a calculated amount of sick leave earned by employees based on services already rendered.

Employees may earn and accumulate vacation days according to their employment position and years of service. Vacation days earned per month range from .83 to 1.83 with a maximum accumulation ranging between 20 and 44 days. Vacation days in excess of the maximums are forfeited at the end of each month. Upon termination of employment, all unused and unforfeited vacation benefits are paid to employees. Accordingly, vacation benefits are accrued as a liability in the financial statements.

Generally, sick leave benefits provide for ordinary sick pay and are cumulative but do not vest with employees. Therefore, a liability for sick leave benefits is not accrued in the financial statements. However, for employees who have met the sick leave vesting requirements under the District option plan, sick leave benefits do vest. The option provides payment up to the maximum of 100 days of accrued sick days multiplied by the employee's daily rate for employees who have at least 10 years of service and qualify for normal retirement, disability, or death benefit. Those amounts are accrued as a liability in the financial statements.

**GRAHAM COUNTY COMMUNITY COLLEGE DISTRICT
(EASTERN ARIZONA COLLEGE)
Notes to Financial Statements
June 30, 2006**

H. Scholarship Allowances

A scholarship allowance is the difference between the stated charge for goods and services provided by the District and the amount that is paid by the student or third parties making payments on behalf of the student. Accordingly, some types of student financial aid such as Pell grants and scholarships awarded by the District are considered to be scholarship allowances. These allowances are netted against tuition and fees, food service income, and dormitory rentals and fees in the statement of revenues, expenses, and changes in net assets.

Note 2 – Deposits and Investments

Arizona Revised Statutes (A.R.S.) requires the District to deposit special tax levies for the District's maintenance or capital outlay with the County Treasurer. The statutes do not require the District to deposit other public monies in its custody with the County Treasurer; however, the District must act as a prudent person dealing with the property of another when making investment decisions about those monies. The statutes do not include any requirements for credit risk, custodial credit risk, concentration of credit risk, interest rate risk, or foreign currency risk for the District's investments.

Deposits—At June 30, 2006, the carrying amount of the District's deposits was \$250,032, and the bank balance was \$662,600. At June 30, 2006, \$30,492 of the District's bank balance was exposed to custodial credit risk because the amount was uninsured and uncollateralized. The District does not have a formal policy regarding custodial credit risk.

Investments—At June 30, 2006, the fair value of the District's share of the State Treasurer's Local Government Investment Pool 7 was \$19,616,349.

The State Board of Investment provides oversight for the State Treasurer's pool. The fair value of a participant's position in the pool approximates the value of that participant's pool shares and the participant's shares are not identified with specific investments.

Credit risk—Credit risk is the risk that an issuer or counterparty to an investment will not fulfill its obligations. The District does not have a formal investment policy regarding credit risk. The State Treasurer's Local Government Investment Pool 7 is unrated.

Interest rate risk—Interest rate risk is the risk that changes in interest rates will adversely affect an investment's fair value. The District does not have a formal policy regarding interest rate risk. At June 30, 2006, the District's investment in the State Treasurer's Local Government Investment Pool 7 had a weighted average maturity of 36 days.

**GRAHAM COUNTY COMMUNITY COLLEGE DISTRICT
(EASTERN ARIZONA COLLEGE)
Notes to Financial Statements
June 30, 2006**

Note 3 – Capital Assets

Capital asset activity for the year ended June 30, 2006, was as follows:

	Balance July 1, 2005 (as reclassified)	Increases	Decreases	Balance June 30, 2006
Capital assets not being depreciated:				
Land	\$ 3,421,931	\$ 19,415		\$ 3,441,346
Construction in progress	1,457,236		\$ 1,457,236	
Total capital assets not being depreciated	4,879,167	19,415	1,457,236	3,441,346
Capital assets being depreciated:				
Buildings	37,348,628	2,077,029		39,425,657
Equipment	7,076,998	595,630	38,533	7,634,095
Improvements other than buildings	2,103,928	25,309		2,129,237
Library materials	738,314	45,707	12,037	771,984
Total capital assets being depreciated	47,267,868	2,743,675	50,570	49,960,973
Less accumulated depreciation for:				
Buildings	11,130,841	921,583		12,052,424
Equipment	4,478,465	477,692	38,533	4,917,624
Improvements other than buildings	1,393,597	96,371		1,489,968
Library materials	582,295	30,511	12,037	600,769
Total accumulated depreciation	17,585,198	1,526,157	50,570	19,060,785
Total capital assets being depreciated, net	29,682,670	1,217,518		30,900,188
Capital assets, net	\$ 34,561,837	\$ 1,236,933	\$ 1,457,236	\$ 34,341,534

The July 1, 2005 capital asset balances were reclassified to correct categorization errors made in previous years, which primarily included reclassifying amounts previously reported as buildings and improvements and infrastructure to equipment and land.

Note 4 – Long-Term Liabilities

The following schedule details the District's long-term liability and obligation activity for the year ended June 30, 2006.

	Balance July 1, 2005	Additions	Reductions	Balance June 30, 2006	Due within one year
Compensated absences payable	\$822,557	\$506,705	\$398,419	\$930,843	\$384,730

**GRAHAM COUNTY COMMUNITY COLLEGE DISTRICT
(EASTERN ARIZONA COLLEGE)
Notes to Financial Statements
June 30, 2006**

Note 5 – Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District participates in the Arizona School Risk Retention Trust, Inc., a public-entity risk pool. The Trust insures the District against liabilities arising from general liability, professional liability, property, automobile, boiler and machinery, and commercial crime risks. The Trust's operating agreement includes a provision for the member to be charged an additional assessment in the event that total claims paid by the Trust exceed the members' contributions and reserves in any 1 year. The District will be charged for any such assessment in the following year. The District has never been charged such an assessment. The District also carries commercial insurance for other risks of loss, including: workers' compensation, intercollegiate athletic injury liability and student professional liability. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past 3 fiscal years.

Note 6 – Retirement Plan

Plan Description—The District contributes to a cost-sharing multiple-employer defined benefit pension plan administered by the Arizona State Retirement System. Benefits are established by state statute and generally provide retirement, death, long-term disability, survivor, and health insurance premium benefits. The System is governed by the Arizona State Retirement System Board according to the provisions of A.R.S. Title 38, Chapter 5, Article 2.

The System issues a comprehensive annual financial report that includes financial statements and required supplementary information. The most recent report may be obtained by writing the Arizona State Retirement System, 3300 North Central Avenue, P.O. Box 33910, Phoenix, AZ 85012-3910 or by calling (602) 240-2000 or (800) 621-3778.

Funding Policy—The Arizona State Legislature establishes and may amend active plan members' and the District's contribution rates. For the year ended June 30, 2006, active plan members and the District were each required by statute to contribute at the actuarially determined rate of 7.4 percent (6.9 percent retirement and 0.5 percent long-term disability) of the members' annual covered payroll. The District's contributions to the System for the years ended June 30, 2006, 2005, and 2004 were \$838,747, \$550,058, and \$497,715, respectively, which were equal to the required contributions for the year.

**GRAHAM COUNTY COMMUNITY COLLEGE DISTRICT
(EASTERN ARIZONA COLLEGE)
Notes to Financial Statements
June 30, 2006**

Note 7 – Operating Expenses

The District's operating expenses are presented by functional classification in the Statement of Revenues, Expenses, and Changes in Net Assets—Primary Government. The operating expenses can also be classified into the following:

Salaries and benefits	\$17,418,859
Contract services	1,542,678
Supplies and other services	2,117,133
Communications and utilities	1,410,751
Scholarships	2,115,291
Depreciation	1,526,157
Other	<u>1,518,117</u>
Total	<u>\$27,648,986</u>

Note 8 – Discretely Presented Component Unit Disclosures

The District's discretely presented component unit is comprised of the Eastern Arizona College Foundation.

A. Nature of Activities and Significant Accounting Policies

The primary objective of the Eastern Arizona College Foundation is to create a positive environment in which to cultivate gifts to Eastern Arizona College, located in Thatcher, Arizona. The Foundation makes use of unrestricted, temporarily restricted and permanently restricted funds, which are all related to the primary objective.

The financial statements of the Foundation have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables, and other liabilities.

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards (SFAS) 117, *Financial Statements of Not-for-Profit Organizations*. Under SFAS 117, the Foundation is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ

**GRAHAM COUNTY COMMUNITY COLLEGE DISTRICT
(EASTERN ARIZONA COLLEGE)
Notes to Financial Statements
June 30, 2006**

from those estimates.

Investments, which consist of marketable securities in the form of mutual funds, have readily determinable fair values and are reported at their fair value in the statement of financial position. Unrealized gains and losses are included in the change in net assets. Investment income and gains restricted by a donor are reported as increases in unrestricted net assets if the restrictions are met in the reporting period in which the income and gains are recognized.

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions. All contributions are considered available for unrestricted use unless specifically restricted by the donor or subject to other legal restrictions. Contributions are recorded as income in the period received. Unconditional promises to give are booked when the "promise" is received or made, not when the gift is transferred. Conditional promises to give or receive are recorded when the specified future and uncertain event occurs or when the conditions outlined by the donor are substantially met.

Support and investment income that are restricted by the donor are reported as increases in unrestricted net assets if the restriction expires in the reporting period in which the revenue is recognized. All other donor-restricted support and investment income are reported as increases in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily or permanently restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Donated marketable securities and other non-cash donations are recorded as contributions at their estimated fair value at the date of donation.

The Foundation is exempt from income taxes as a non-profit corporation under Internal Revenue Code 501(c)(3) and, accordingly, the financial statements do not reflect a provision for income taxes. The Foundation has been classified as a charitable organization that is not a private foundation under Section 509(a)(2).

B. Investments

Investments at June 30, 2006, were comprised of the following:

Equity mutual funds	\$1,378,419
Bond mutual funds	638,555
Managed allocation mutual funds	47,120
	<u>\$2,064,094</u>

**GRAHAM COUNTY COMMUNITY COLLEGE DISTRICT
(EASTERN ARIZONA COLLEGE)
Notes to Financial Statements
June 30, 2006**

C. Museum Collection

Collections, which consist entirely of the museum collection of Native American artifacts, are stated at appraised market value at date of acquisition.

D. Charitable Remainder Unitrust Split-Interest Agreement

On January 1, 1989, the Foundation was named the remainder beneficiary and trustee of a charitable remainder unitrust. The Unitrust beneficiaries will be paid a percentage annually of the fair value of the trust assets in quarterly payments for the rest of their natural lives. At the end of the Trust's term, the remaining assets are available for the Foundation's use. Assets held in the charitable remainder unitrust are reported at fair value and at June 30, 2006, totaled \$289,186, (consisting entirely of cash and marketable securities of \$8,009 and \$281,177, respectively). On an annual basis, the Foundation revalues the liability to make distributions to the designated beneficiaries based on actuarial assumptions. The present value of the estimated future payments (\$198,720 at June 30, 2006) is calculated using the trust rate of 9% and applicable mortality tables.

E. Restrictions on Net Assets

Restricted net assets are available for the following purposes:

	Temporarily Restricted	Permanently Restricted
Scholarships	\$572,647	\$348,089
Charitable Remainder Unitrust	90,466	
	<u>\$663,113</u>	<u>\$348,089</u>

F. Concentrations

The Foundation maintains cash and cash equivalents at banks and other financial institutions located in Arizona and Massachusetts, which throughout the year periodically exceed federally insured deposit limits of \$100,000.

All of the Foundation's investments in marketable securities are under the management of one mutual fund manager, TIAA-CREF Mutual Funds of Boston, Massachusetts.

Supplementary Information

**GRAHAM COUNTY COMMUNITY COLLEGE DISTRICT
(EASTERN ARIZONA COLLEGE)
Schedule of Expenditures of Federal Awards
Year Ended June 30, 2006**

Federal Grantor/Pass-Through Grantor/Program Title	CFDA Number	Pass-Through Grantor's Number	Expenditures
U.S. Department of Transportation			
Passed through the Arizona Department of Transportation			
Highway Planning and Construction	20.205	06-017-S	<u>\$ 16,043</u>
U.S. Small Business Administration			
Passed through the Maricopa County Community College District			
Small Business Development Center	59.037	6-603001-Z- 0003-14	<u>61,220</u>
U.S. Department of Education			
Student Financial Assistance Cluster			
Federal Supplemental Educational Opportunity Grants	84.007		93,221
Federal Work-Study Program	84.033		231,260
Federal Pell Grant Program	84.063		<u>2,835,947</u>
Total Student Financial Assistance Cluster			<u>3,160,428</u>
TRIO—Student Support Services	84.042		239,844
Passed through the Arizona Department of Education			
Adult Education—State Grant Program	84.002	ED03-0048-005	31,856
Vocational Education—Basic Grants to States	84.048	06FCTDBG- 670551-03A	207,675
Passed through the Arizona Commission for Postsecondary Education			
Leveraging Educational Assistance Partnership	84.069	235663, 240048	7,409
Passed through the Graham County School Superintendent			
Education Technology State Grants	84.318	06FBPETD- 670673-01A	<u>37,421</u>
Total U.S. Department of Education			<u>3,684,633</u>
Total Expenditures of Federal Awards			<u>\$3,761,896</u>

See accompanying notes to schedule.

**GRAHAM COUNTY COMMUNITY COLLEGE DISTRICT
(EASTERN ARIZONA COLLEGE)
Notes to Schedule of Expenditures of Federal Awards
Year Ended June 30, 2006**

Note 1 - Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of Graham County Community College District and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

Note 2 - Catalog of Federal Domestic Assistance (CFDA) Numbers

The program titles and CFDA numbers were obtained from the federal or pass-through grantor or the 2006 *Catalog of Federal Domestic Assistance*.

Note 3 - Subrecipients

The District did not pass-through any federal awards to subrecipients.

**Graham County
Community College District**
(Eastern Arizona College)
Single Audit Section
June 30, 2006



DEBRA K. DAVENPORT, CPA
AUDITOR GENERAL

STATE OF ARIZONA
OFFICE OF THE
AUDITOR GENERAL

WILLIAM THOMSON
DEPUTY AUDITOR GENERAL

**Independent Auditors' Report on Internal Control over Financial Reporting and on
Compliance and Other Matters Based on an Audit of Basic Financial Statements
Performed in Accordance with *Government Auditing Standards***

Members of the Arizona State Legislature

The Governing Board of
Graham County Community College District

We have audited the financial statements of the business-type activities and discretely presented component unit of Graham County Community College District as of and for the year ended June 30, 2006, which collectively comprise the District's basic financial statements, and have issued our report thereon dated March 2, 2007. Our report was qualified because the District's basic financial statements omitted a blended component unit, which was a departure from U.S. generally accepted accounting principles. Our report was also modified to include a reference to our reliance on other auditors. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. The financial statements of the discretely presented component unit were not audited by the other auditors in accordance with *Government Auditing Standards*.

Internal Control over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the basic financial statements and not to provide an opinion on internal control over financial reporting. Our consideration of internal control over financial reporting would not necessarily disclose all matters in internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the basic financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving internal control over financial reporting and its operation that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the members of the Arizona State Legislature, the Governing Board, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record, and its distribution is not limited.

Debbie Davenport
Auditor General

March 2, 2007



DEBRA K. DAVENPORT, CPA
AUDITOR GENERAL

STATE OF ARIZONA
OFFICE OF THE
AUDITOR GENERAL

WILLIAM THOMSON
DEPUTY AUDITOR GENERAL

**Independent Auditors' Report on Compliance with Requirements
Applicable to Each Major Program and on Internal Control over Compliance in
Accordance with OMB Circular A-133**

Members of the Arizona State Legislature

The Governing Board of
Graham County Community College District

Compliance

We have audited the compliance of Graham County Community College District with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2006. The District's major federal programs are identified in the Summary of Auditors' Results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with U.S. generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the District's compliance with those requirements.

In our opinion, Graham County Community College District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2006.

Internal Control over Compliance

The District's management is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of internal control over compliance would not necessarily disclose all matters in internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the members of the Arizona State Legislature, the Governing Board, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record, and its distribution is not limited.

Debbie Davenport
Auditor General

March 2, 2007

Graham County Community College District
(Eastern Arizona College)
Schedule of Findings and Questioned Costs
Year Ended June 30, 2006

Summary of Auditors' Results

Financial Statements

Type of auditors' report issued:

Qualified opinion for the business-type activities and unqualified opinion for the discretely presented component unit.

	Yes	No
Material weaknesses identified in internal control over financial reporting?	___	<u>X</u>
Reportable conditions identified not considered to be material weaknesses?	___	<u>X</u> (None reported)
Noncompliance material to the financial statements noted?	___	<u>X</u>

Federal Awards

Material weaknesses identified in internal control over major programs?	___	<u>X</u>
Reportable conditions identified not considered to be material weaknesses?	___	<u>X</u> (None reported)
Type of auditors' report issued on compliance for major program:	Unqualified	
Any audit findings disclosed that are required to be reported in accordance with Circular A-133 (section .510[a])?	___	<u>X</u>

Identification of major program:

<u>CFDA Number</u>	<u>Name of Federal Program or Cluster</u>
	Student Financial Assistance Cluster:
84.007	Federal Supplemental Educational Opportunity Grants
84.033	Federal Work-Study Program
84.063	Federal Pell Grant Program

Dollar threshold used to distinguish between Type A and Type B programs:	\$300,000
Auditee qualified as low-risk auditee?	<u>X</u> ___

Other Matters

Auditee's Summary Schedule of Prior Audit Findings required to be reported in accordance with Circular A-133 (section .315[b])?	___ <u>X</u>
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