Some districts may receive an error message when trying to complete date cells on the Cover tab of the FY2024EXPBUD.xlsx file. The error appears to be related to a local Excel setting. To change this setting in your computer's version of Excel, perform the following steps:

- 1. Select the File tab in the ribbon.
- 2. Select Options in the bottom left corner of the File page. This will open the Excel Options dialog box.
- 3. Select the Advanced option from the left menu in the dialog box.
- 4. Scroll to the bottom of the Advanced page.
- 5. In the "Lotus compatibility Settings for:" section, ensure that the dropdown menu displays "Cover."
- 6. Deselect "Transition formula evaluation" and "Transition formula entry" options. Your options should look like the screenshot below.
- 7. Select OK.

Excel Options		×
General	Cluster type: Vptions	
Formulas	When calculating this workbook:	
Data		
Proofing		
Save		
Language		
Accessibility	General	
Advanced	Ignore <u>o</u> ther applications that use Dynamic Data Exchange (DDE)	
Customize Ribbon	Ask to <u>up</u> date automatic links	
	Show add-in <u>u</u> ser interface errors	
	Scale content for A4 or 8.5 x 11" paper sizes	
Add-ins	Always open encrypted files in this app	
Trust Center	At startup, open all files in:	
	Web Ogtions	
	Enable multi-threaded processing	
	Create lists for use in sorts and fill sequences: Edit Custom Lists	
	Lotus compatibility	
	Microsoft Excel menu key: /	
	Transition navigation keys	
	Lotus compatibility Settings for:	
	Transition formula evaluation	
	Transition formula entry	

If you still have questions, please contact Chris Votroubek at asd@azauditor.gov or (602) 977-2796.

Sincerely, Arizona Auditor General



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