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AUDITOR GENERAL

STATE OF ARIZONA
OFFICE OF THE
AUDITOR GENERAL

MELANIE M. CHESNEY
DEPUTY AUDITOR GENERAL

February 3, 2014

The Honorable John Allen, Chair
Joint Legislative Audit Committee

The Honorable Chester Crandell, Vice Chair
Joint Legislative Audit Committee

Dear Representative Allen and Senator Crandell:

Our Office has recently completed a 24-month followup of the Casa Grande Elementary School District's implementation status for the 6 audit recommendations presented in the performance audit report released in December 2011. As the enclosed grid indicates:

- 5 recommendations have been implemented, and
- 1 recommendation is in the process of being implemented.

Unless otherwise directed by the Joint Legislative Audit Committee, this report concludes our follow-up work on the District's efforts to implement the recommendations resulting from the December 2011 performance audit.

Sincerely,

Ross Ehrick, CPA
Director, Division of School Audits

RE:bh
Enclosure

cc: Dr. Frank Davidson, Superintendent
Governing Board
Casa Grande Elementary School District

CASA GRANDE ELEMENTARY SCHOOL DISTRICT

Auditor General Performance Audit Report Issued December 2011 24-Month Follow-Up Report

Recommendation	Status/Additional Explanation
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FINDING 1: District greatly improved energy efficiency but staffing levels should also be reviewed

1. The District should review its plant operations staffing levels to determine if savings can be achieved.	Implemented at 18 months In fiscal year 2013, the District eliminated one of its two plant director positions and adjusted plant staffing levels. The District's salary and benefit costs per square foot were reduced by over 9 percent between fiscal years 2010 and 2013.
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FINDING 2: District oversight helps control food service costs

No recommendations

FINDING 3: District lacked sufficient computer controls to adequately protect sensitive information

1. The District should review employee access to the accounting system and modify access to ensure that any one employee cannot initiate and complete a transaction without independent review.	Implemented at 12 months
2. The District should develop and implement a formal process to ensure terminated employees are promptly removed from its IT network.	Implemented at 6 months
3. The District should ensure that its servers and computers are using currently supported operating system software and develop and implement a process to ensure critical updates are installed on its computers.	Implementation in process The District has reduced the number of its servers using unsupported operating systems from 14 identified during the audit to 2 servers in fiscal year 2014. The District is also exploring a variety of options to reduce its small fraction of computers that use unsupported operating software. Additionally, the District is in the process of identifying the benefits and costs of various options for installing critical updates and plans to have the process completed by April 15, 2014.

OTHER FINDING 1: Driver certification requirements were not met

1. The District should regularly monitor its driver requirement log to ensure that its drivers meet the Arizona Department of Public Safety's <i>Minimum Standards</i> .	Implemented at 6 months
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Recommendation**Status/Additional Explanation****OTHER FINDING 2: Inadequate controls over fuel inventory increased risk of theft**

2. The District should evaluate its controls over fuel inventory, restrict access to fuel pumps, and ensure proper accounting of all fuel use.

Implemented at 6 months
