

**AUDITOR GENERAL** 

DEBRA K. DAVENPORT, CPA AUDITOR GENERAL

WILLIAM THOMSON DEPUTY AUDITOR GENERAL

June 21, 2006

The Honorable Laura Knaperek, Chair Joint Legislative Audit Committee

The Honorable Robert Blendu, Vice Chair Joint Legislative Audit Committee

Dear Representative Knaperek and Senator Blendu:

Our Office has recently completed a 24-month followup of the Department of Emergency and Military Affairs regarding the implementation status of the 10 audit recommendations (including sub-parts of the recommendations) presented in the performance audit report released in June 2004 (Auditor General Report No. 04-04). As the attached grid indicates:

- 6 have been implemented;
- 2 are in the process of being implemented; and
- 2 are no longer applicable.

Unless otherwise directed by the Joint Legislative Audit Committee, this report concludes our follow-up work on the Department's efforts to implement the recommendations resulting from our June 2004 performance audit report.

Sincerely,

Debbie Davenport Auditor General

DD:Acm Attachment

cc: Major General David P. Rataczak, Director

Department of Emergency and Military Affairs

# DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS STATE EMERGENCY COUNCIL

# 24-Month Follow-Up Report To Auditor General Report No. 04-04

### FINDING 1: Division effectively performs its emergency management responsibilities

Recommendation	Status of Implementing Recommendation	Explanation for Recommendations That Have Not Been Implemented
1. To ensure it takes advantage of every opportunity to learn from its disaster response and to comply with two Executive Orders and the State Emergency Response and Recovery Plan, the Division of Emergency Management should develop an after-action report every time it coordinates emergency response activities. If the Division chooses not to produce a report, it should document the reasons.	Implemented at 6 Months	
2. To ensure all problems identified through the after-action report process are corrected, the Division of Emergency Management should include detailed recommendations in its post-disaster after-action reports.	Implemented at 24 Months	

# DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS STATE EMERGENCY COUNCIL

## 24-Month Follow-Up Report To Auditor General Report No. 04-04

### FINDING 2: Environmental cleanup and state liability issues at Camp Navajo being addressed

	Recommendation	Status of Implementing Recommendation	Explanation for Recommendations That Have Not Been Implemented
1.	The Department should continue to work toward adding liability language to its storage agreement with the U.S. Department of Agriculture.	Implemented at 6 Months	
2.	The Department should develop a documented process to guide the review and approval of all new and renewal Camp Navajo storage agreements. At a minimum, the process should include guidance for:		
	a. A documented review and approval by appropriate internal and external organizations, such as the Department of Administration's Risk Management Division and the State Attorney General's Office for new private and government agreements; and	Implemented at 12 Months	
	b. A documented review and approval by appropriate internal staff, such as the Department's Risk Management Officer, for renewals and modifications to existing agreements.	Implemented at 12 Months	

# DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS STATE EMERGENCY COUNCIL

## 24-Month Follow-Up Report To Auditor General Report No. 04-04

#### **SUNSET FACTOR #4**

	Status of Implementing	Explanation for Recommendations
Recommendation	Recommendation	That Have Not Been Implemented
The Department should establish rules to carry out		
the following statutes:		
• A.R.S. §26-102(c)	Implementation in Process	
• A.R.S. §26-165(B)	No Longer Applicable <sup>1</sup>	
• A.R.S. §26-181	No Longer Applicable <sup>1</sup>	
• A.R.S. §26-343	Implementation in Process	

After further discussion with the Administrator of the Governor's Regulatory Review Council, it was determined that A.R.S. §26-165, concerning National Guard members' years of service awards, and A.R.S. §26-181, concerning tuition reimbursement for National Guard members, are focused on individuals within the Department, not the general public, and should be governed by internal policies, not external administrative rules. Therefore, these two recommendations are no longer applicable.

# DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS STATE EMERGENCY COUNCIL

### 24-Month Follow-Up Report To Auditor General Report No. 04-04

#### **SUNSET FACTOR #9**

Recommendation	Status of Implementing Recommendation	Explanation for Recommendations That Have Not Been Implemented
The Legislature should consider reviewing A.R.S.		
§26-305(D) to determine if this statute is still appro-		
priate. This statute requires that the Department's	Implemented at 12 Months	
Director of Emergency Management "shall devote	_	
full time to the office and shall hold no other office."		