

# Community College Expenditure Limitation Report - 2013

---

These reporting guidelines include an illustrative example of an annual expenditure limitation report and related disclosures as well as the accountants' report. The example is not authoritative. Instead, it provides sample displays and disclosures. District management is responsible for the preparation and fair presentation of the expenditure limitation report and related note disclosures.

These are to be used as a tool to help ensure complete and accurate presentation.

---

\_\_\_\_\_ County Community College District  
(\_\_\_\_\_ College) **Use at District's discretion**  
Annual Budgeted Expenditure Limitation Report  
Year Ended June 30, 2013

Table of Contents	Page
Independent Accountants' Report	
Annual Budgeted Expenditure Limitation Report—Part I	
Annual Budgeted Expenditure Limitation Report—Part II	
Notes to Annual Budgeted Expenditure Limitation Report	

## Independent Accountants' Report

Members of the Arizona State Legislature<sup>1</sup>

The Governing Board of  
\_\_\_\_\_ County Community College District

We have examined the accompanying Annual Budgeted Expenditure Limitation Report of \_\_\_\_\_ County Community College District for the year ended June 30, 2013. This report is the responsibility of the District's management. Our responsibility is to express an opinion on this report based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and accordingly, included examining, on a test basis, evidence supporting the amounts and disclosures in the report and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the Annual Budgeted Expenditure Limitation Report of \_\_\_\_\_ County Community College District referred to above presents, in all material respects, the information prescribed by the uniform expenditure reporting system as described in Note 1.

Jay Zsorey, CPA  
Financial Audit Director

\_\_\_\_\_  
**Date of accountants' report**

---

<sup>1</sup> Contract auditors should address to "The Auditor General of the State of Arizona."

\_\_\_\_\_ County Community College District  
 (\_\_\_\_\_ College) **Use at District's discretion**  
 Annual Budgeted Expenditure Limitation Report—Part I  
 Year Ended June 30, 2013

1. Economic Estimates Commission expenditure limitation \$
2. Voter-approved modified expenditure limitation  
 (Approved \_\_\_\_\_)
3. Enter the applicable amount from Line 1 or Line 2 \$
4. Total amount subject to the expenditure  
 limitation (from Part II, Line C)
5. Less expenditures of monies received pursuant to Arizona  
 Revised Statutes (A.R.S.) §15-1472 (workforce development)
6. Less expenditures of monies received pursuant to A.R.S. §§15-  
 792.03 and 15-795.01 (Grand Canyon Diploma/competency-  
 based college-ready educational pathways)
7. Adjusted amount subject to the expenditure  
 limitation \_\_\_\_\_
8. Amount under (in excess of) the expenditure limitation \$ \_\_\_\_\_  
***If excess expenditures are reported, provide an explanation. If a district exceeds its expenditure limitation due to the expenditure of revenues received from retail transactions of a bookstore operated by the district, the penalty shall not exceed \$100. This appears to only affect Navajo County Community College District.***

I hereby certify, to the best of my knowledge and belief, that the information contained in this report is accurate and in accordance with the requirements of the uniform expenditure reporting system.

Signature of Chief Fiscal Officer: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Date: \_\_\_\_\_

See accompanying notes to report.

\_\_\_\_\_ County Community College District  
 (\_\_\_\_\_ College) **Use at District's discretion**  
 Annual Budgeted Expenditure Limitation Report—Part II  
 Year Ended June 30, 2013

Description	Current Funds			Plant Funds		Total
	Unrestricted			Unexpended	Retirement of Indebtedness	
	General	Auxiliary Enterprises	Restricted			
A. Total budgeted expenditures	\$	\$	\$	\$	\$	\$
B. Less exclusions claimed:						
Bond proceeds						
Debt service requirements on bonded indebtedness						
Proceeds from other long-term obligations						
Debt service requirements on other long-term obligations						
Dividends, interest, and gains on the sale or redemption of investment securities						
Trustee or custodian						
Grants and aid from the federal government						
Grants, aid, contributions, or gifts from a private agency, organization, or individual, except amounts received in lieu of taxes						
Amounts received from the State of Arizona for the purchase of land, and the purchase or construction of buildings or improvements						
Interfund transactions						
Amounts accumulated for the purchase of land, and the purchase or construction of buildings or improvements						
Contracts with other political subdivisions						
Tuition and fees						
Property taxes received from voter-approved overrides						
Refunds, reimbursements, and other recoveries						
Prior years carryforward						
Total exclusions claimed	_____	_____	_____	_____	_____	_____
C. Amounts subject to the expenditure limitation	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

***If an individual fund type amount is negative, reduce exclusions claimed to net to zero.***

***Delete all exclusion line item descriptions not used.***

See accompanying notes to report.

\_\_\_\_\_ County Community College District  
(\_\_\_\_\_ College) **Use at District's discretion**  
Notes to Annual Budgeted Expenditure Limitation Report  
Year Ended June 30, 2013

Note 1 - Summary of Significant Accounting Policies

The Annual Budgeted Expenditure Limitation Report (ABELR) is presented as prescribed by the Uniform Expenditure Reporting System (UERS), as required by Arizona Revised Statutes (A.R.S.) §41-1279.07. The ABELR excludes expenditures of certain revenues specified in the Arizona Constitution, Article IX, §21, from the total budgeted expenditures. **For districts not governed by a modified expenditure limitation.**

**OR**

The Annual Budgeted Expenditure Limitation Report (ABELR) is presented as prescribed by the Uniform Expenditure Reporting System (UERS), as required by Arizona Revised Statutes (A.R.S.) §41-1279.07. The ABELR excludes expenditures of certain revenues specified in the Arizona Constitution, Article IX, §21, from the total budgeted expenditures, and in accordance with the modified expenditure limitation adopted on \_\_\_\_\_, as authorized by Arizona Revised Statutes §15-1471. **For districts governed by a modified expenditure limitation.**

The information reported in both the ABELR and the financial statements is derived from the same underlying accounting data. However, the formats of the ABELR and the financial statements differ. The ABELR presents budgeted expenditures, exclusions, and amounts subject to the limitation by fund type as required by A.R.S. §41-1279.07. The financial statements present the net position, changes in net position, and cash flows in accordance with U.S. generally accepted accounting principles.

In accordance with the UERS requirements, a note to the ABELR is presented below for any exclusion reported in the Total column on Part II that cannot be traced directly to an amount reported in the annual financial statements.

Note \_\_ - Of the \$\_\_\_\_\_ reported as purchases of capital assets on the Statement of Cash Flows—Primary Government, only \$\_\_\_\_\_ was expended from bond proceeds and claimed as an exclusion. The remaining \$\_\_\_\_\_ of bond proceeds has been carried forward to future years.

Note \_\_ - Exclusions claimed for debt service requirements on bonded indebtedness and debt service requirements on other long-term obligations are \$\_\_\_\_\_ and \$\_\_\_\_\_, respectively. Both amounts are included in the amounts reported as principal paid on capital debt and interest paid on capital debt on the Statement of Cash Flows—Primary Government.

\_\_\_\_\_ County Community College District  
 (\_\_\_\_\_ College) **Use at District's discretion**  
 Notes to Annual Budgeted Expenditure Limitation Report  
 Year Ended June 30, 2013

Note \_\_ - The exclusion claimed for trustee or custodian consists of \$\_\_\_\_\_ from federal, state, and private sources for operating a charter school that is a legal entity separate from the District.

Note \_\_ - The following schedule presents revenues from which exclusions have been claimed for grants and aid from the federal government and contracts with other political subdivisions:

<b>Statement of Revenues, Expenses, and Changes in Net Position—Primary Government:</b>		<b>Annual Budgeted Expenditure Limitation Report:</b>	
Government contracts	\$	Grants and aid from the	
Government grants		federal government	\$
Capital grants and gifts	_____	Contracts with other	
		political subdivisions	_____
		Total exclusions claimed	_____
		Other revenues (nonex-	
		cludable)	
		Amount carried forward	_____
Total	\$_____	Total	\$_____

Note \_\_ - Amounts received from the State of Arizona for the purchase of land, and the purchase or construction of buildings or improvements of \$\_\_\_\_\_ are included in capital appropriations reported on the Statement of Revenues, Expenses, and Changes in Net **Position**—Primary Government. Of these excludable revenues, only \$\_\_\_\_\_ was expended and claimed as an exclusion. The remaining \$\_\_\_\_\_ has been carried forward to future years.

Note \_\_ - Interfund transactions resulting from bookstore supplies sold to various departments reported in the Auxiliary Enterprises Fund are included in bookstore income on the Statement of Revenues, Expenses, and Changes in Net **Position**—Primary Government. Of these excludable revenues, only \$\_\_\_\_\_ was expended and claimed as an exclusion. The remaining \$\_\_\_\_\_ has been carried forward to future years.

Note \_\_ - The exclusion claimed for contracts with other political subdivisions includes expenditures of \$\_\_\_\_\_ from state appropriations received pursuant to a contract with the State Board of (for) \_\_\_\_\_ for operating a charter school that is not a legal entity separate from the District. Remaining revenues of \$\_\_\_\_\_ have been carried forward to future years.

\_\_\_\_\_ County Community College District  
 (\_\_\_\_\_ College) **Use at District's discretion**  
 Notes to Annual Budgeted Expenditure Limitation Report  
 Year Ended June 30, 2013

Note \_\_ - The District (does not) budget(s) tuition and fees revenue net of scholarship allowances. Of the (net **or** gross) tuition and fees of \$\_\_\_\_\_ reported on the Statement of Revenues, Expenses, and Changes in Net Position—Primary Government, only \$\_\_\_\_\_ was expended and claimed as an exclusion. The remaining \$\_\_\_\_\_ has been carried forward to future years.

Note \_\_ - Prior years carryforward consists of constitutionally excludable revenues unexpended in the year of receipt that have been accumulated and were expended in the current year as follows:

Description	<u>Current General Fund</u>	<u>Current Auxiliary Enterprises Fund</u>	<u>Current Restricted Fund</u>	<u>Unexpended Plant Fund</u>	<u>Retirement of Indebtedness Plant Fund</u>
Bond proceeds	\$	\$	\$	\$	\$
Dividends, interest, and gains on the sale or redemption of investment securities					
Grants and aid from the federal government					
Amounts received from the State of Arizona					
Tuition and fees	_____	_____	_____	_____	_____
Total prior years carryforward expended	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>